

**NOTICE OF OPEN MEETING & VOTE TO
CLOSE PART OF THE MEETING
A G E N D A
COUNCIL MEETING
City of Moberly
City Council Room – Moberly City Hall
101 West Reed Street
February 18, 2020
6:00 PM**

Posted:

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

1. Council meeting minutes

Recognition of Visitors

Communications, Requests, Informational Items & Consent Calendar

2. A request from Nikki Soendker, Unfinished Pieces to hold a 5k on April 4, 2020.

Public Hearing and Receipt of Bids

Ordinances & Resolutions

3. An Ordinance Amending Sections 10-129 And 10-130 And 10-131 And 10-132 And 10-133 Of The Moberly City Code.
4. An Ordinance Authorizing The City Manager To Enter Into Task Order Number 9 With Bartlett & West Supplementing A Master Agreement Dated June 14, 2016 For Partial Construction Observation Services For The CDBG Funded Presidential Street Project.
5. A Resolution Authorizing The City Manager To Purchase A 2012 Prot Utility Trailer For Glass Recycling.
6. A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Official Reports

7. Department Head Monthly Reports

Anything Else to Come Before the Council

8. Appointment to the Historic Preservation Commission
9. Appointment to the Tourism Advisory Commission
10. Application for Electrical Board.
11. Consideration of a Motion to adjourn to a Work Session followed by a Closed Session to discuss the status of pending personnel and negotiated contract (Closed Session 610.021) (3,12)

Adjournment

The public is invited to attend the Council meeting. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.

January 21, 2020

City of Moberly, Missouri Council Minutes

Council met in regular session at 6:00 p.m. in the City Hall Council Chambers with Mayor Jeffrey presiding.

All stood and recited the pledge of allegiance led by Mayor Jeffrey.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons, Cole Davis and Austin Kyser.

Mayor Jeffrey asked all to stand and have a moment of silence for City of Moberly, Water Department employee, Mark Alan Williams, 58, who died unexpectedly, Saturday, January 18, 2020.

A motion was made by Kimmons and seconded by Brubaker to approve the agenda. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

A motion was made by Kyser and seconded by Kimmons to approve the minutes of December 16, 2019, January 6, 2020, 4:30 p.m. meeting, January 6, 2020, 6:00 p.m. meeting, Council meetings as presented. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Mayor Jeffrey opened a Public Hearing for Proposed Improvements and Proposed Assessments in conjunction with the Downtown Moberly Public Facilities Neighborhood. City Manager, Brian Crane said the Public Hearing is to consider proposed "improvements" (as that term is used and defined in Section 67.453(5) of the Revised Statutes of Missouri, as amended) and proposed assessments to be made against each parcel of real property benefitted by such "improvements", all pursuant to the Neighborhood Improvement District Act, Sections 67.453-475 of the Revised Statutes of Missouri, as amended (the "NID Act"). The project name for the proposed "improvements" shall be the "Downtown Moberly Public Facilities Improvements Project" (the "Project"). The general nature of the improvements shall include: (a) installation and renovation of sanitary and storm sewerage; (b) installation of main and lateral sanitary sewers and appurtenant sanitary sewerage systems; (c) construction and reconstruction of sidewalks, pavement, curbs and gutters; and (d) such other public improvements and facilities as may be appurtenant to any of the foregoing. The Downtown Moberly Public Facilities Neighborhood Improvement District comprises a total 12 contiguous city lots plus connecting alley bounded by West Reed Street on the south, North Clark Street on the west, and North Sturgeon Street on the east. There being no other comments, Mayor Jeffrey let it be known that a Public Hearing was held and is now closed.

Kyser introduced a bill for an ordinance entitled: **"AN ORDINANCE ORDERING THAT CERTAIN IMPROVEMENTS WITHIN THE DOWNTOWN MOBERLY PUBLIC FACILITIES NEIGHBORHOOD IMPROVEMENT DISTRICT BE MADE; AND DIRECTING THAT FINANCING FOR THE COSTS THEREOF BE OBTAINED, ALL PURSUANT TO THE NEIGHBORHOOD IMPROVEMENT DISTRICT ACT"** and moved that the bill be read two times by title for passage. Brubaker seconded the motion, and upon said motion the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The bill having previously been made available for public inspection was read by title two times. Davis moved that the bill 2 enacted into an ordinance. Kyser

seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Brubaker introduced a bill for an ordinance entitled: **"AN ORDINANCE APPROVING AND CONFIRMING CERTAIN LICENSES; APPROVING AN INTERGOVERNMENTAL COOPERATION AGREEMENT; AND PROVIDING FURTHER AUTHORITY"** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Kimmons, Davis, Kyser and Jeffery. Nays: none. The bill having previously been made available for public inspection was read by title two times. Davis moved that the bill be enacted into an ordinance. Kimmons seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Kimmons, Davis, Kyser and Jeffery. Nays: none.

Kimmons introduced a bill for an ordinance entitled: **"AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT WITH TRENTON AND HEATHER BORRON FOR SEWER INFRASTRUCTURE AND RATIFYING THE EXECUTION OF SAID COOPERATIVE AGREEMENT BY THE MOBERLY CITY MANAGER"** and moved that the bill be read two times by title for passage. Davis seconded the motion, and upon said motion the vote was as follows: Ayes: Kimmons, Davis, Kyser, Jeffrey and Brubaker. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Kyser seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Kimmons, Davis, Kyser, Jeffrey and Brubaker. Nays: none.

Davis introduced **"A RESOLUTION APPROVING A LETTER AGREEMENT FOR ENGINEERING SERVICES WITH MCCLURE ENGINEERING FOR HOMESTEAD SUBDIVISION SEWER REPLACEMENT"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kyser introduced **"A RESOLUTION AMENDING RESOLUTION R884 TO PUBLISH A PROPOSED STREET NAME CHANGE PURSUANT TO SECTION 36-40 OF THE MOBERLY CITY CODE"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Kyser to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Brubaker introduced **"A RESOLUTION OF THE CITY OF MOBERLY, MISSOURI, ACCEPTING FUNDING APPROVAL OF MOBERLY'S CDBG APPLICATION FOR FUNDING TO DEMOLISH DILAPIDATED RESIDENTIAL STRUCTURES AND AUTHORIZING THE MAYOR TO EXECUTE A GRANT AGREEMENT"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Brubaker and

seconded by Kyser to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kimmons introduced "A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$297,087.14" and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Monthly reports were received from various departments.

Members from the news media present were: Bob Ehle, KWIX/KRES Radio Station, Erik Cliburn, Moberly Monitor-Index.

A motion was made by Kyser and seconded by Brubaker to adjourn to a work session. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Work Session

The following was discussed at the work session:

Work in Water - Mini Grant.

A First amendment to the Tourism and Downtown Implementation Services Agreement between the City of Moberly, Chamber of Commerce and Destination Services, LLC.

An Ordinance Repealing and Replacing Article IV, Chapter 10 of the Moberly City Code Concerning Flood Plain Management.

A request from Lori Turk to hold her annual Run for Life 5k on May 10, 2020.

A Resolution Authorizing the City Manager of The City of Moberly, Missouri To Execute A Release and Hold Harmless Agreement with The Moberly Area Community College for Use of the City Firearms Range.

Review of the 2018-2019 Audit Report.

February 3, 2020

#1.

City of Moberly, Missouri Council Minutes

Council met in regular session at 6:00 p.m. in the City Hall Council Chambers with Mayor Jeffrey presiding.

All stood and recited the pledge of allegiance led by Mayor Jeffrey.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons and Austin Kyser. Absent: Cole Davis.

A motion was made by Kyser and seconded by Brubaker to approve the amended agenda. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.

A request was received from Lori Turk, Fund Raiser for Brest Cancer, to hold an annual Run for Life 5k walk/run on May 10, 2020. A motion was made by Kyser and seconded by Kimmons to approve the request. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.

Kyser introduced a bill for an ordinance entitled: **"AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A FIRST AMENDMENT TO THE TOURISM AND DOWNTOWN IMPLEMENTATION SERVICES AGREEMENT"** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis. The bill having previously been made available for public inspection was read by title two times. Brubaker moved that the bill be enacted into an ordinance. Kyser seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.

Brubaker introduced a bill for an ordinance entitled: **"AN ORDINANCE REPEALING AND REPLACING ARTICLE IV, CHAPTER 10 OF THE MOBERLY CITY CODE CONCERNING FLOOD PLAIN MANAGEMENT"** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Kimmons, Kyser and Jeffrey. Nays: none. Absent: Davis. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Brubaker seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Kimmons, Kyser and Jeffrey. Nays: none. Absent: Davis.

Kimmons introduced **"A RESOLUTION OF THE CITY OF MOBERLY, MISSOURI, ACCEPTING A WORK-IN-WATER GRANT FROM THE WICHITA STATE UNIVERSITY"** and made a motion for it to be read. Brubaker seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kyser and seconded by Kimmons to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.

Kyser introduced **"A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF MOBERLY, MISSOURI TO EXECUTE A RELEASE AND HOLD HARMLESS AGREEMENT WITH THE MOBERLY AREA COMMUNITY COLLEGE FOR USE OF THE CITY FIREARMS RANGE"** and made a

motion for it to be read. Brubaker seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kyser and seconded by Kimmons to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis. #1.

Brubaker introduced **"A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$340,602.57"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Kyser to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.

Members from the news media present were: Bob Ehle, KWIX/KRES Radio Station, Erik Cliburn, Moberly Monitor-Index.

A motion was made by Kyser and seconded by Brubaker to adjourn to a work session. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.

Work Session

The following was discussed at the work session:

A request from Nikki Soendker, Unfinished Pieces to hold a 5K on April 4, 2020.

Appointment to the Electrical Board.

Appointment to the Tourism Advisory Commission.

Appointment to the Historic Preservation Commission.

A Resolution authorizing the City Manager to purchase a 2012 Prot Utility Trailer for Glass Recycling.

City of Moberly City Council Agenda Summary

Agenda Number: _____ #2.
 Department: Parks and Recrea
 Date: February 18, 2020

Agenda Item: A request from Nikki Soendker, Unfinished Pieces to hold a 5k on April 4, 2020.

Summary: Nikki is requesting to host a 5K on April 4th, to raise funds for Unfinished Pieces, an organization whose Mission is "To help improve the lives of individuals and families affected by Autism Spectrum Disorder." Unfinished Pieces has rented the Riley Pavilion for their 5K. The race will begin at 10:00 a.m. at the Lodge parking lot next to Meinert Field. The route will follow Rothwell Park Road, going past the James Youth Center, the Dam, taking runners by the War Memorial, running past Candy Cane City, past the Klein Shelter and Shelter Three, continuing until Shelter 1 Tennis courts where runners take a right and go around the circle drive area in the back. The runners will follow the same route back to the Lodge parking lot.

Recommended

Action: Approve this request

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	___	___
<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M__ S__ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

City of



#2.

Police Department
Troy Link
Chief of Police
223rd Session FBI Academy

300 N Clark Street
Moberly, MO 65270
Phone: 660-263-0346
Fax: 660-263-8540

Walk/Run Application Permit

Application Date: 01/08/2020
(Note: Application Date must be received by staff sixty (60) days prior to the event)

Requested Date of event: April 4, 2020

Purpose of event: Autism Awareness 5K

Name of event director: Nikki Soender

Contact phone, & Address of director: 660-998-5757

Approximate number of participants: 175+

Route requested, Begin & End Time: Start at Riley Pavilion. Go South along Rothwell Park Road to Park entrance. Take Park Drive from Park entrance North Along Park Drive to Shelter 1. Circle the Restroom at Shelter 1 and return along same route to Riley Pavilion
(Please include a map diagram showing start to finish)

Will the route/streets be marked? Yes: No:

Will the organization furnish personnel to assist with the event?
Yes: No: If yes, how many?

*to Riley Pavilion
Starts @ 10am
Reg 8am*

Signature of applicant: *Nikki Soender*

Approved: _____ Declined: _____

Authorizing Official: *[Signature]* Date: _____

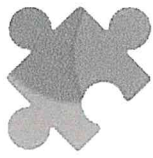
Emergency services assistance to monitor traffic may be provided for a period of time up to one (1) hour after the race begins.

❖ No permanent paint may be used on roads or trails. Only spray chalk or temporary paint with a life of not more than 30 days may be used.

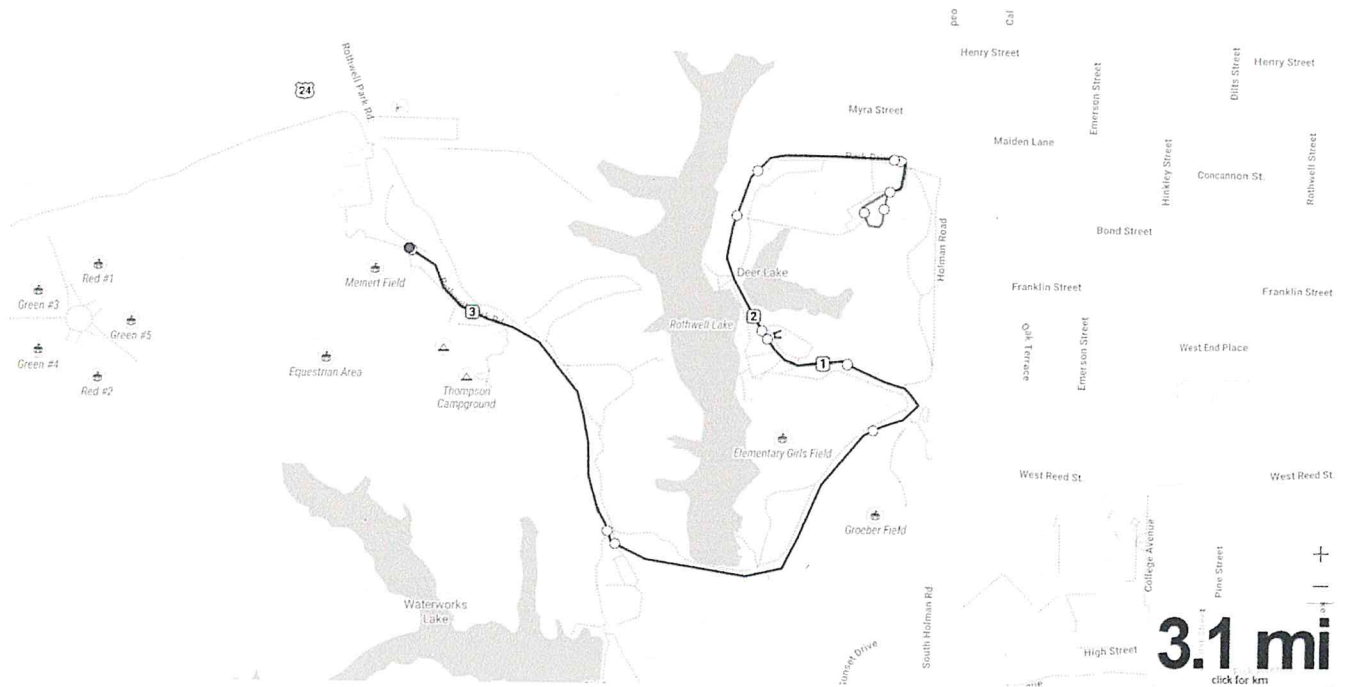
Unfinished Pieces 5k Run/Walk

Date: April 4, 2020
Start/Finish: Riley Pavilion
109 Rothwell Park Road
Moberly, MO 65270

Distance: 3.1 Miles
Start Time: 10:00 am



UNFINISH3D PIECES



City of Moberly City Council Agenda Summary

Agenda Number: _____ #3.
 Department: Comm. Dev.
 Date: February 18, 2020

Agenda Item: An Ordinance Amending Sections 10-129 And 10-130 And 10-131 And 10-132 And 10-133 Of The Moberly City Code.

Summary: This ordinance update pertains to the adoption of the new floodplain maps that are developed by FEMA/SEMA. Previous map was from 1977 and covered much larger segments of the community. The new maps are much more precise and accurate and provide a true and reasonable account for the floodplains. We have been pushing FEMA/SEMA to get these updated for years.

Recommended

Action: Approve this ordinance.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	<u>x</u> Proposed Ordinance	M___ S___ Jeffrey	___	___
___ Correspondence	___ Proposed Resolution	Council Member		
___ Bid Tabulation	___ Attorney's Report	M___ S___ Brubaker	___	___
___ P/C Recommendation	___ Petition	M___ S___ Kimmons	___	___
___ P/C Minutes	___ Contract	M___ S___ Davis	___	___
___ Application	___ Budget Amendment	M___ S___ Kyser	___	___
___ Citizen	___ Legal Notice			
___ Consultant Report	___ Other _____	Passed	Failed	

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS 10-129 AND 10-130 AND 10-131 AND 10-132 AND 10-133 OF THE MOBERLY CITY CODE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:

SECTION ONE: Section 10-129 (3) of the Moberly City Code is hereby amended by replacing the phrase “Article 1, Section B (1)” with the phrase “Sec. 10-129 (2)(A).”

SECTION TWO: Section 10-130 (1) of the Moberly City Code is hereby amended by replacing the phrase “Article 4” with the phrase “Sec. 10-132.”

SECTION THREE: Section 10-131 (1) of the Moberly City Code is hereby amended by replacing the phrase “Article 2, Section A” with the phrase “Sec. 10-132 (1).”

SECTION FOUR: Section 10-132 (2)(A) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section A (2)” with the phrase “Sec. 10-132 (1)(B).”

SECTION FIVE: Section 10-132 (2)(A) 2 of the Moberly City Code is hereby amended by replacing the phrase “Article 3, Section C (9)” with the phrase “Sec. 10-131 (3)(I).”

SECTION SIX: Section 10-132 (3)(C) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section C (2) with the phrase “Sec. 10-132 (3)(B).”

SECTION SEVEN: Section 10-132 (4) of the Moberly City Code is hereby amended by replacing the phrase “Article 2, Section A” with the phrase “Sec. 10-130 (1).”

SECTION EIGHT: Section 10-132 (4)(C) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section D (2)” with the phrase “Sec. 10-132 (4)(B).”

SECTION NINE: Section 10-132 (4)(D) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section A (2)” with the phrase “Sec. 10-132 (1)(B).”

SECTION TEN: Section 10-133 (2) of the Moberly City Code is hereby amended by replacing the phrase “Article 5, Section A” with the phrase “Sec. 10-133 (1).”

SECTION ELEVEN: Section 10-133 (6) of the Moberly City Code is hereby amended by replacing the phrase “Article 5, Sections D and E” with the phrase “Sec. 10-133 (4) and (5).”

SECTION TWELVE: Section 10-133 (6)(B) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section A (4)(b)” with the phrase “Sec. 10-132 (1)(D) 2.”

SECTION THIRTEEN: Section 10-133 (6)(C) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section A (4)(a)” with the phrase “Sec. 10-132 (1)(D) 1.”

SECTION FOURTEEN: Section 10-133 (6)(D) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section A (4)(d)” with the phrase “Sec. 10-132 (1)(D) 4.”

SECTION FIFTEEN: Section 10-133 (6)(E) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section B (1)(c)” with the phrase “Sec. 10-132 (2)(A) 3.”

SECTION SIXTEEN: Section 10-133 (6)(F) of the Moberly City Code is hereby amended by replacing the phrase “Article 4, Section D (2)” with the phrase “Sec. 10-132 (4)(B).”

SECTION SEVENTEEN: This Ordinance shall be in full force and effect from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 18th day of February, 2020.

ATTEST:

Presiding Officer at Meeting

City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: _____ #4.
 Department: Public Works
 Date: February 18, 2020

Agenda Item: An Ordinance Authorizing The City Manager To Enter Into Task Order Number 9 With Bartlett & West Supplementing A Master Agreement Dated June 14, 2016 For Partial Construction Observation Services For The CDBG Funded Presidential Street Project.

Summary: This contract is for construction oversight and administration of the grant related portion of the approved construction project. The daily logs, field observations, wage interviews, etc. are all essential for the final CDBG audits.

Staff recommends the approval of this contract. This would be funded in part by the Transportation Trust fund and CDBG funding.

Recommended

Action: Approve this ordinance.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
___ Correspondence	___ Proposed Resolution			
___ Bid Tabulation	___ Attorney's Report	Council Member		
___ P/C Recommendation	___ Petition	M___ S___ Brubaker	___	___
___ P/C Minutes	___ Contract	M___ S___ Kimmons	___	___
___ Application	___ Budget Amendment	M___ S___ Davis	___	___
___ Citizen	___ Legal Notice	M___ S___ Kyser	___	___
___ Consultant Report	___ Other_____		Passed	Failed

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO TASK ORDER NUMBER 9 WITH BARTLETT & WEST SUPPLEMENTING A MASTER AGREEMENT DATED JUNE 14, 2016 FOR PARTIAL CONSTRUCTION OBSERVATION SERVICES FOR THE CDBG FUNDED PRESIDENTIAL STREET PROJECT.

WHEREAS, the Moberly Public Works Department has received grant funding to replace and construct curbs and storm water gutters along a portion of Harrison and Garfield Streets; and

WHEREAS, the Moberly Utilities Department, in an effort to save costs, proposes to simultaneously design and replace water mains along the same portion of Harrison and Garfield Streets; and

WHEREAS Bartlett & West, Inc has proposed an addition to their Master Agreement dated June 14, 2016, entitled Task Order Number 9 for partial construction observation services for the CDBG funded Presidential street project on an hourly fee basis for an estimated Not to Exceed fee of \$54,355.00.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO WIT:

SECTION ONE. That the Task Order Number 9 is hereby approved in all respects.

SECTION TWO. That the City Manager is hereby directed to execute the agreement on behalf of the City.

SECTION THREE. That this ordinance will be in full force and effect upon passage by the City Council.

PASSED AND ADOPTED this 18th day of February, 2020, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

BARTLETT & WEST, INC.
TASK ORDER NUMBER 9

This task order No. 9 is issued relative and in accordance with the Master Agreement (hereafter referred to as the “Agreement”) for professional Services between the City of Moberly, Missouri (Client or City) and Bartlett & West, Inc. (“Consultant”) as dated June 14, 2016 and as further modified herein.

The Provisions of this Task are as follows:

- A. Definitions and Rules of Interpretation. For purposes of this Task Order, definitions and rules of interpretation and outlined within the Agreement, or within preceding Task Orders, shall apply unless exception or redefinition to any previously provided terms are expressly noted by this Task Order.
- B. Scope of Work. The Consultant shall perform services under the Task Order for providing construction administration and partial construction observation services for the CDBG funded Presidential Street Project, as more fully described herein.
- C. Time of Performance for Services. Completion of all closeout documents will be completed within 90 days of final acceptance of construction by the funding agency.
- D. Compensation for Services. The services shall be performed hourly for an estimated fee of

1. <u>Construction Administration:</u>	<u>\$6,625.00</u>
2. <u>Construction Observation (Partial):</u>	<u>\$42,780.00</u>
3. <u>Project Management and Coordination:</u>	<u>\$4,950.00</u>

The overall project will have an upper limit of \$54,355.00 for completion of all services outlined in the scope of work.

E. Scope of Services and Activities:

- 1. CONSTRUCTION ADMINISTRATION
 - 1.1 Hold Pre-construction meeting with City and Contractor.
 - 1.2 document existing site conditions prior to construction beginning
 - 1.3 Provide notice to proceed to contractor.
 - 1.4 Review shop drawings/material certifications as required.
 - 1.5 Review pay estimates submitted by contractor (assumes 7 submissions).
- 2. CONSTRUCTION OBSERVATION (PARTIAL)
 - 2.1 Daily calls to contractor to document work completed for storm sewer and curb work. Update daily diary for storm sewer and curb work. (assumed 1/2 hour per day, 5 per week for 24 weeks) (City crews will be responsible for documenting all waterline construction).

- 2.2 Incorporate diaries provided by the City for waterline installation. (assumed to be 6 weeks' worth of daily diaries)
- 2.3 One site visit per week to confirm work completed, measure quantities, coordinate quantities with contractor. (assumed 6 hours including drive time for 30 weeks)
- 2.4 Monthly update meeting (assumed to occur concurrent with weekly site visit - 7 total)
- 2.5 Create and distribute minutes documenting each site meeting (assumed 7 total)
- 2.6 Conduct phone conferences as needed with the City to update on progress (assumed to be 2 calls lasting 1/2 hour per week for 30 weeks.
- 2.7 Update red-line drawings on storm sewer and curb work for record drawings at project completion based on information provided by contractor.
- 2.8 Incorporate red-line drawings on waterline work as provided by the City at project completion
- 2.9 City staff to coordinate with property owners as needed during construction.

3. PROJECT MANAGEMENT AND COORDINATION

- 3.1 No additional meetings are included in this scope of services.
- 3.2 Administration and Coordination:
 - 3.2.1 Perform duties necessary for administration of project contract. Prepare and administer project expenses and invoicing to City. (assumes a 30 week construction timeframe)
 - 3.2.2 General communication with City. This includes email updates, phone conversations, and general correspondence on approximately a bi-weekly basis during the course of the project. (assumes a 30 week construction timeframe)

Client's Responsibilities.

- 1.1. Client's responsibilities in the completion of this Task Order are as follows. If no responsibilities are listed, then responsibilities are as outlined in the Agreement. Client to provide:
 - 1.1.1. Provide timely reviews
 - 1.1.2. Provide all observation, documentation and as-built drawing records for waterline construction on the project.
- 2. Special Items. Special Items relative to this Task Order are as follows:
 - 2.1. Consultant and Client agree that the Agreement and this Task Order may be changed by mutual written consent of both Consultant and Client.
- 3. Authorization Acknowledgement and Acceptance. All services herein offered are subject to the terms of the Agreement, unless otherwise specifically provided for herein. Signature hereto by both Parties constitutes an offer by Consultant to perform such services listed herein and an authorization by Client for Consultant to proceed with the services.

Client:

CITY OF MOBERLY, MISSOURI

By: _____

Print Name: _____

Title: _____

Date Signed: _____

Consultant:

BARTLETT & WEST, INC.

By:  _____

Print Name: Bob Gilbert

Title: COO

Date Signed: 12/5/2019

City of Moberly City Council Agenda Summary

Agenda Number: #5.
 Department: Community Development
 Date: February 18, 2020

Agenda Item: A Resolution Authorizing The City Manager To Purchase A 2012 Prot Utility Trailer For Glass Recycling.

Summary: The City of Moberly wishes to purchase a Prot Utility Trailer recycling container from Randolph County Sheltered Workshop for the purchase price of \$1500. This container will be one of two that will be used as part of Moberly's glass recycling program.

Recommended

Action: Approve this resolution.

Fund Name: Capital Improvement Plan

Account Number: 601.000.5505

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Davis	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A 2012 PROT UTILITY TRAILER FOR GLASS RECYCLING.

WHEREAS, on November 18, 2019 this council adopted Ordinance No. 9559 which authorized a Memorandum of Understanding with the Mark Twain Solid Waste Management District for glass recycling and accepting a glass recycling grant; and

WHEREAS, in furtherance of establishing glass recycling city staff has negotiated the purchase of a trailer for use in accepting glass deposits with the Randolph County Sheltered Industries; and

WHEREAS a copy of the contract and bill of sale for the trailer is attached with a purchase price of \$1,500.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby authorizes the City Manager to purchase the trailer for the sum of \$1,500.00 and to execute the contract and bill of sale and to take such other and further action as may be required to complete the trailer purchase.

RESOLVED this 18th day of February, 2020 by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

CONTRACT AND BILL OF SALE FOR TRAILER

Randolph County Sheltered Industries, Inc., (“Seller”) a Missouri Nonprofit Corporation agrees to sell to the City of Moberly, Missouri (“Buyer”) the following trailer: a 2012 Prot Utility Trailer, VIN 1P9RH2623CA277329 (the “Trailer”), pursuant to the following terms:

1. The date of sale of the Trailer will be on or before March 1, 2020.
2. The total purchase price of the Trailer will be One Thousand Five Hundred Dollars (\$1,500).
3. In exchange for the Trailer, the Buyer will pay Seller the total purchase price of the Trailer on the day of sale by check.
4. Upon receipt of payment as provided above, the Seller agrees to provide Buyer a Certificate of Title, signed by Seller and a current registration, if any, for the Trailer.
5. The Seller agrees to deliver the Trailer with a clear title and warrants that Seller is the legal owner of the Trailer and that the Trailer is free of all legal claims, liens and encumbrances.
6. The Trailer is sold “as is,” and the Seller makes no express or implied warranties as to the condition or performance of the Trailer.
7. Seller agrees the Trailer can remain at its current location until Buyer moves the Trailer no later than sixty (60) days after transfer of the title.
8. The parties agree in the event Buyer should resell the vehicle in the future that Seller will be given a first option to re-purchase the vehicle for \$1.00.

RANDOLPH COUNTY SHELTERED INDUSTRIES, INC

DATE:

By: Michael Barner, Board President

THE CITY OF MOBERLY, MISSOURI

DATE:

By: Brian Crane, City Manager

City of Moberly City Council Agenda Summary

Agenda Number: _____
Department: City Clerk
Date: February 18, 2020

Agenda Item: A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Summary: Appropriation Resolution.

Recommended

Action: Please approve this Resolution.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Role Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Davis	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$325,376.22.

WHEREAS, the funds are to be disbursed as follows;

- SECTION 1: There is hereby appropriated out of the **General Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$114,387.22.
- SECTION 2: There is hereby appropriated out of the **Payroll Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$3,672.63.
- SECTION 3: There is hereby appropriated out of the **Solid Waste Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$64,196.12.
- SECTION 4: There is hereby appropriated out of the **Heritage Hills Golf Course Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$15,473.50.
- SECTION 5: There is hereby appropriated out of the **Parks and Recreation Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$9,805.72.
- SECTION 6: There is hereby appropriated out of the **Airport Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$484.11.
- SECTION 7: There is hereby appropriated out of the **Utilities Collection Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$9,020.21.
- SECTION 8: There is hereby appropriated out of the **Utilities OP & Maintenance Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$57,825.88.
- SECTION 9: There is hereby appropriated out of the **Utilities OP Reserve Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$9,400.79.
- SECTION 10: There is hereby appropriated out of the **Capital Improvement Trust Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$12,891.50.
- SECTION 11: There is hereby appropriated out of the **Emergency Telephone Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$693.36.
- SECTION 12: There is hereby appropriated out of the **Transportation Trust Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$618.57.
- SECTION 13: There is hereby appropriated out of the **Street Improvement Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$22,981.77.
- SECTION 14: There is hereby appropriated out of the **Downtown CID Property Tax Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 18, 2020 in the amount of \$3,924.84.

NOW, THEREFORE, the Moberly City Council authorizes these expenditures.

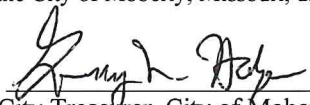
RESOLVED this 18th day of February 2020 by the Council of the City of Moberly, Missouri.

ATTEST:

Presiding Officer

City Clerk

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated in the several funds covered by this resolution to meet the requirements of this resolution.



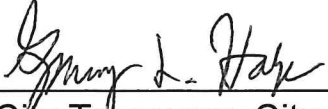
City Treasurer, City of Moberly, Missouri

EXPENSES PAID FEBRUARY 4, 2020 - FEBRUARY 13, 2019 FOR THE FOLLOWING FUNDS ARE TO BE INCLUDED WITH THE FEBRUARY 18, 2020 APPROPRIATION RESOLUTION TOTAL.

General Fund	\$	114,387.22
Payroll Fund	\$	3,672.63
Solid Waste Fund	\$	64,196.12
Heritage Hills Golf Course Fund	\$	15,473.50
Parks and Recreation Fund	\$	9,805.72
Airport Fund	\$	484.11
Utilities Collection Fund	\$	9,020.21
Utilities OP & Maintenance Fund	\$	57,825.88
Utilities OP Reserve Fund	\$	9,400.79
Capital Improvement Trust Fund	\$	12,891.50
Emergency Telephone Fund	\$	693.36
Transportation Trust Fund	\$	618.57
Street Improvement Fund	\$	22,981.77
Downtown CID Property Tax Fund	\$	3,924.84

Total **\$ 325,376.22**

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated to cover the above funds.



City Treasurer, City of Moberly, Missouri

2/13/2020

Date

ACCOUNTS PAYABLE CHECK REGISTER

#6.

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
24 DISBURSEMENTS										
82543	2/05/2020			3	AFLAC GROUP INSURANCE	2,680.63				
82544	2/05/2020			2646	VALIC	992.00				
82545	2/07/2020			2975	BRENNTAG MID SOUTH INC	3,530.66				
82546	2/07/2020			2645	CORE & MAIN LP	291.17				
82547	2/07/2020			5797	DA-COM	200.00				
82548	2/07/2020			5975	EAA CHAPTER OFFICE	359.00				
82549	2/07/2020			1565	MACON ELECTRIC COOP	40.46				
82550	2/07/2020			834	MISSOURI STATE HIGHWAY PATROL	240.00				
82551	2/07/2020			5132	MO STATE HWY PATROL ACADEMY	790.00				
82552	2/07/2020			1954	MOBERLY MOTOR COMPANY	302.33				
82553	2/07/2020			2907	MOBERLY READY MIX	12,271.63				
82554	2/07/2020			2731	MOTOROLA	.50				
82555	2/07/2020			4924	R P LUMBER COMPANY INC	71.82				
82556	2/07/2020			2467	VALENTINE INSURANCE AGENCY	1,518.00				
* 82557	Thru		82561							
82562	2/13/2020			3055	ADVANCED DISPOSAL - MACON	61,684.92				
82563	2/13/2020			3112	ARAMARK UNIFORM SERVICES	641.77				
82564	2/13/2020			30	ARTDEP+BENTON	1,007.60				
82565	2/13/2020			17	AT&T 5001	614.48				
82566	2/13/2020			16	AUTOZONE INC	146.73				
82567	2/13/2020			26	B & D LOCK & KEY	720.00				
82568	2/13/2020			23	BARCO MUNICIPAL PRODUCTS INC	206.62				
82569	2/13/2020			3625	BARR ENGINEERING COMPANY	3,205.50				
82570	2/13/2020			34	BOB'S TIRE, LLC	705.00				
82571	2/13/2020			5057	BOONE ANTHONY G.	4,588.46				
82572	2/13/2020			2885	BOTKINS TRUCKING LLC	1,091.43				
82573	2/13/2020			2605	BRATCHER'S MARKET	34.47				
82574	2/13/2020			2975	BRENNTAG MID SOUTH INC	16,867.24				
82575	2/13/2020			191	BROWNFIELD OIL CO INC	76.00				
82576	2/13/2020			424	BUTLER SUPPLY INC	267.03				
82577	2/13/2020			104	CARTER-WATERS	356.49				
82578	2/13/2020			5004	CHAMPION BRANDS LLC	1,343.95				
82579	2/13/2020			598	CHARITON VALLEY COMMUNICATIONS	168.98				
82580	2/13/2020			3137	CINTAS CORPORATION #379	710.78				
82581	2/13/2020			5392	COMMERCE BANK EQUIP FINANCE	62,083.65				
82582	2/13/2020			2645	CORE & MAIN LP	945.92				
82583	2/13/2020			4087	COX TERRI	100.00				
82584	2/13/2020			2913	CULLIGAN WATER CONDITIONING	26.41				
82585	2/13/2020			2951	CUMMINS MID SOUTH LLC	597.57				
82586	2/13/2020			2908	CUNNINGHAM VOGEL & ROST PC	12,035.12				
82587	2/13/2020			5797	DA-COM	200.00				
82588	2/13/2020			3571	DMZ ENTERPRISE INC	715.50				
82589	2/13/2020			1492	DO FURNITURE	800.00				
82590	2/13/2020			695	ENGINEERING SURVEYS & SERVICES	1,447.60				
82591	2/13/2020			3103	FASTENAL COMPANY	.00				VOID:
82592	2/13/2020			3103	FASTENAL COMPANY	1,135.26				
82593	2/13/2020			699	FEDERAL EXPRESS	36.29				
82594	2/13/2020			1308	FEHLING SMALL ENGINE LLC	44.95				
82595	2/13/2020			3000	FIRE SAFETY INC	400.00				
82596	2/13/2020			5973	FRANKLIN PLANNER CORP	42.15				
82597	2/13/2020			2839	FUSION TECHNOLOGY LLC	978.27				

ACCOUNTS PAYABLE CHECK REGISTER

#6.

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
82598	2/13/2020	702	FUSSELMAN SALVAGE CO	33.00				
82599	2/13/2020	704	GALLS LLC	151.60				
82600	2/13/2020	407	GOVERNMENT FINANCE OFFICERS	190.00				
82601	2/13/2020	5883	GREATLIFE KANSAS CITY LLC	3,433.00				
82602	2/13/2020	2956	GREEN HILLS VET CLINIC LLC	913.10				
82603	2/13/2020	1348	HUNTSVILLE MACHINE	7.00				
82604	2/13/2020	759	HUTCHINSON SALT COMPANY	11,127.60				
82605	2/13/2020	760	LOGIN/IACP NET	190.00				
82606	2/13/2020	763	SUMNER ONE	284.93				
82607	2/13/2020	766	INLAND TRUCK PARTS	439.73				
82608	2/13/2020	5591	INOVATIA LABORATORIES LLC	361.75				
82609	2/13/2020	3514	CHAPPYS, LLC	100.00				
82610	2/13/2020	5974	JEFFRIES ELECTRICAL SERVI	7,550.00				
82611	2/13/2020	5965	KIM HOSKINS ENVIRONMENTAL	2,400.00				
82612	2/13/2020	1580	KITCHEN JENNIFER	90.00				
82613	2/13/2020	380	KNAPHEIDE TRUCK EQUIPMENT CENT	6,197.42				
82614	2/13/2020	2964	LEES LAWN CARE & EQUIPMENT LLC	27.50				
82615	2/13/2020	1381	LEON UNIFORM COMPANY	1,752.90				
82616	2/13/2020	5679	LEXON INSURANCE CO	1,739.00				
82617	2/13/2020	3015	LOWE'S HOME CENTERS, LLC	.00			VOID:	
82618	2/13/2020	3015	LOWE'S HOME CENTERS, LLC	492.50				
82619	2/13/2020	5614	MACQUEEN EMERGENCY GROUP	503.99				
82620	2/13/2020	801	BENN RYAN D	192.00				
82621	2/13/2020	679	MARTECK	609.50				
82622	2/13/2020	2220	MARTIN EQUIPMENT	159.39				
82623	2/13/2020	2717	MATHESON TRI GAS INC	250.18				
82624	2/13/2020	5611	MCCLURE ENGINEERING COMPANY	8,953.50				
82625	2/13/2020	5446	MO AIRPORT MANAGERS ASSOCIATIO	145.00				
82626	2/13/2020	360	MO DEPARTMENT OF NATURAL RESOU	5,830.47				
82627	2/13/2020	3085	MO DEPT OF REVENUE	3,189.74				
82628	2/13/2020	1921	MOBERLY LUMBER INC	1,391.05				
82629	2/13/2020	1935	MOBERLY MONITOR INDEX	65.00				
82630	2/13/2020	4906	MUTTER FARMS LLC	5,393.22				
82631	2/13/2020	4204	MWWC	70.00				
82632	2/13/2020	5979	N & F TRAINING SOLUTIONS	880.00				
82633	2/13/2020	1604	NAPA AUTO PARTS OF MOBERLY	.00			VOID:	
82634	2/13/2020	1604	NAPA AUTO PARTS OF MOBERLY	.00			VOID:	
82635	2/13/2020	1604	NAPA AUTO PARTS OF MOBERLY	.00			VOID:	
82636	2/13/2020	1604	NAPA AUTO PARTS OF MOBERLY	2,635.30				
82637	2/13/2020	3030	NATIONAL FIRE PROTECTION ASSOC	175.00				
82638	2/13/2020	3079	NEWMAN COMLEY & RUTH PC	245.00				
82639	2/13/2020	2865	NEWMAN SIGNS INC	137.54				
82640	2/13/2020	4929	NORFOLK SOUTHERN RAILWAY CO	336.07				
82641	2/13/2020	5418	NPG NEWSPAPERS INC	2,500.00				
82642	2/13/2020	2166	PERSONNEL EVALUATION INC	80.00				
82643	2/13/2020	5727	PEST PRO SOLUTIONS INC	60.00				
82644	2/13/2020	3090	POEPPING STONE BACH	1,015.00				
82645	2/13/2020	5718	POMP'S TIRE SERVICE	1,891.00				
82646	2/13/2020	5829	Q SECURITY SOLUTIONS	198.00				
82647	2/13/2020	4924	R P LUMBER COMPANY INC	516.15				
82648	2/13/2020	2198	RANDOLPH CO SHELTERED INDUSTRI	1,500.00				
82649	2/13/2020	2604	SANDERS THOMAS E	52.04				
82650	2/13/2020	5678	SAVING DOGS 4 PAWS AT A TIME	948.00				

ACCOUNTS PAYABLE CHECK REGISTER

#6.

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
82651	2/13/2020	280	SCHEPPERS INTERNATIONAL TRUCK	478.95				
82652	2/13/2020	617	SCHULTE SUPPLY INC	651.19				
82653	2/13/2020	787	SELF CHARLES E	838.10				
82654	2/13/2020	2610	BRENDLINGER ENTERPRISES INC	4,170.00				
82655	2/13/2020	5639	SOCKET	.00			VOID:	
82656	2/13/2020	5639	SOCKET	2,398.94				
82657	2/13/2020	5700	STAPLES	204.77				
82658	2/13/2020	754	TALX UC EXPRESS	1,131.40				
82659	2/13/2020	2640	THOMAS HILL PUBLIC WATER SUPPL	88.94				
82660	2/13/2020	2949	UNIVERSITY OF MISSOURI 344	80.00				
82661	2/13/2020	2644	USA BLUE BOOK	3,540.34				
82662	2/13/2020	5976	VARGAS DANIEL	1,228.77				
82663	2/13/2020	435	WATCHGUARD VIDEO	5,020.00				
82664	2/13/2020	5980	WEIDENAAR RANDAL	3,924.84				
82665	2/13/2020	2656	WESTLAKE HARDWARE	.00			VOID:	
82666	2/13/2020	2656	WESTLAKE HARDWARE	.00			VOID:	
82667	2/13/2020	2656	WESTLAKE HARDWARE	1,147.61				
82668	2/13/2020	5977	WICKEDWRENCH AUTOMOTIVE	125.00				
82669	2/13/2020	5978	WILLIAMS SPURGEON KUHL &	2,669.70				
82670	2/13/2020	2658	WILLIS BROS INC	5,000.00				
82671	2/13/2020	2772	WIRELESS USA	300.00				
*20190766								
20190767	2/04/2020	5898	MOBERLY SOLAR, LLC	15,660.16		E-PAY		

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	325,376.22
CLEARED	.00

BANK 24 TOTAL	325,376.22
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL FUND	114,387.22	114,387.22	.00	.00
105 PAYROLL FUND	3,672.63	3,672.63	.00	.00
110 SOLID WASTE FUND	64,196.12	64,196.12	.00	.00
114 HERITAGE HILLS GOLF CRSE	15,473.50	15,473.50	.00	.00
115 PARKS & RECREATION FUND	9,805.72	9,805.72	.00	.00
120 AIRPORT FUND	484.11	484.11	.00	.00
300 UTILITIES COLLECTION FUND	9,020.21	9,020.21	.00	.00
301 UTILITIES OP & MAINT	57,825.88	57,825.88	.00	.00
303 UTILITIES OP RESERVE	9,400.79	9,400.79	.00	.00
304 CAPITAL IMPROVEMENT TRUST	12,891.50	12,891.50	.00	.00
400 EMERGENCY TELEPHONE FUND	693.36	693.36	.00	.00
600 TRANSPORTATION TRUST FUND	618.57	618.57	.00	.00
601 STREET IMPROVEMENT FUND	22,981.77	22,981.77	.00	.00
912 DOWNTOWN CID PROP TAX	3,924.84	3,924.84	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER
*** CHECK SUMMARY ***

#6.

BANK#	BANK NAME	DESCRIPTION
CHECK#		

24 DISBURSEMENTS

82543 Thru	82556	Accounts Payable Checks
82557 Thru	82561	Utility Billing Checks
82562 Thru	82671	Accounts Payable Checks

20190767		Accounts Payable E-Pay
----------	--	------------------------

City of Moberly City Council Agenda Summary

Agenda Number: _____ #7.
 Department: City Manager
 Date: February 18, 2020

Agenda Item: Department Head Monthly Reports

Summary: Attached is Community Development Monthly Report/Public Works Monthly, Finance Department Monthly Report, Parks and Rec. Monthly Report, Police Department Monthly Report, Fire Department Monthly Report, Public Utility Monthly Report, Moberly Area Economic Development, Moberly Chamber of Commerce.

These are for you to review on the activity that each Department has accomplished for the Month January.

Recommended

Action: Just for your review

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

COMMUNITY DEVELOPMENT/PUBLIC WORKS MONTHLY REPORT

#7.

January 2020

A. PROJECTS

Community Development

We have had several new issues to review and address as well as reviewing our existing codes and fees as part of our upcoming budget planning. Some of those issues are as follows;

Medical Cannabis – This is a fast-evolving topic that we are trying to stay ahead of. We passed regulations on where they could locate, but now as we consider potential concerns that have been experienced and addressed in other states, we look at issues from its growth and use. Odor and use are the main focus of what we are working on now. While the State has specified people rights to acquire, grow, use, medical Cannabis, we also must consider the rights of those who could be adversely impacted by its odor from growth, processing and use. We have gleaned guidelines from other communities that have regulations in place for these issues and drafted rules that will be reviewed by staff and later presented to council for review. For multi-family properties where neighbors sitting on adjoining patios of a duplex or apartment are subject to direct secondhand smoke, or odor, neighbors on small residential lots that have permits to grow their own, again, secondhand smoke & odor. These are all issues that have come up in other communities and need to be addressed up front.

Temporary Warming Shelters & Homeless Shelters – This has been a hot topic for a couple of years now, with a recent push to put warming shelters in downtown church locations. Our current zoning regulations don't specifically address these items. Currently, we are treating these requests under the closest match, which is transitional living facilities, which are a conditional use in a B-3 commercial district. We recently received a draft back from Bartlett & West as to some updated language that would specifically address Temporary Warming Shelters. This will be discussed by Plan Review, Planning and Zoning and ultimately council for approval.

Residential Dwelling in B-2 (downtown) – Traditionally, the downtown district was set up for residential to be only an accessory use to the associated retail business. Over the years, upper level apartments began to develop. As we have seen less demand for retail space in the downtown district, people are searching for viable use solution for existing space in the downtown, not just on the upper floors, but also the ground floor. We are working with our consultants to develop some guidelines that would allow limited residential redevelopment on the ground floor in the downtown business district on some streets, if they didn't use the ground level street fronts for residential.

Permit Fee's – It has been a few years since we have had an increase in our permit fees. We are extremely low in many areas and are making recommendations that would move us up to in most cases middle of the pack. We must consider that many of the City's that would be lower than what we are proposing are also considering increasing their fees, so when they increase, it could have us right back at the bottom. These fees are not making or break for our budget, but we do need them to produce a reasonable cost offset as compared to other communities. Staff will take these fees through plan review and later to council for approval.

Mixed Glass Recycling Grant – This is well underway with the truck having been ordered, contractor has been directed to start on the construction of the bunker and we have been approved to acquire the old recycling trailer from the shelter 30 workshop. The drop off location on the South end of town needs some improvement to get it ready and the trailer will have to be painted

and labelled properly before setting up. I can imagine the trailer would be painted and set up for initial use mid-spring.

Demolition Grant – We have had a lot of interest in this from Citizens, Contractors and other communities. The first two are probably no surprise, but we had a visit from Fulton to discuss the grant. They were impressed with the amount and extent of the grant and wanted to meet with us to discuss how we were able to put it together and make it work. CDBG has never given a demolition grant of this size/scope. We had a good meeting with them and gave them some good pointers to assist them with a future grant application of their own.

We are currently going through the steps of the Environmental Assessment and the Title company is running current O&E reports so that we can see where there are bills and liens against the properties. We will continue to push for a fall first round bidding.

Entry Signs – After numerous meetings with MoDOT, and Mattox signs, we have a breakaway pole design that we can make work close to the highway for a 4'x 8' Welcome sign. As weather improves, we will work with the sign contractor to select the best positions for the signs for visibility and submit the exact locations to MoDOT for their approval and permits. It all looks promising currently. Due to the fact we can be closer to the road with the breakaway posts, the smaller 4'x 8' signs will keep the cost down to around \$12,000 (installed).

Downtown Parking Garage - As part of the proposed downtown hotel development, we are working through our on-call engineer Bartlett & West with an engineering firm out of Chicago that specializes in parking garages. They have designed multiple facilities in Columbia.

These multi-level structures work out to around \$25,000 per parking space, and the proposed study to determine the potential parking demand is approximately the value of one parking space. We are negotiating that further, but staff agrees the parking study is a required first step before deciding what to build.

One way we are looking to offset costs of this structure through the incorporation of downtown stormwater detention. This is a problem anyhow and the parking lot has the old underground garage that could provide the area for a significant amount of stormwater detention. There is EDA funding available for stormwater projects and we are working with MTCOG and Bartlett & West to prepare PER's to develop a grant application. It wouldn't fund the entire project by any means, but it could make the difference to bridge the gap between current funding sources and the ultimate cost of the facility.

Downtown Utility/Sidewalk Improvements – This is a joint project with Utilities under the CID funding. Our portion of the project will be the crosswalks, bump out planters and a blend on the sewer repairs, with our focus being the storm sewer elbows that will trap the sewer gas from coming back through the inlets. We have been working with Bartlett & West to prepare preliminary scope of the project. At this point we need to get approval from the CID board to approve the design contract for the proposed scope and determine the funding process.

Fennel Building and Associated Property – By serving as the general contractor for this project and doing the framing in-house, we can greatly reduce the costs to make the below repairs to the three former buildings.

What this would include;

Fennel Building – Removal and disposal of asphalt roofing material, all underlying sheeting and the deteriorated joist (third party asbestos contractor), reconstruction of joist, beams, sheeting (city

or private contractor, the later possibly as part of the roof), new roof skin, either metal or membrane (third party), replacement of all doors, and glass, as necessary (third party).

The goal is to have the fennel building sealed from further weather damage and provide a shell that a developer could come in and run with specific improvements. While there would be extensive work remaining for the building to be utilized for a redevelopment project. The remaining work would be specific to the potential future use. This property being a well-established cornerstone in our downtown district, we have made extensive efforts to save this row of structures. We have some good leads for its potential redevelopment currently.

Pro Auto – This facility would need the back (West) wall rebuilt in either metal or block (City metal/Third party block), all new joist & sheeting (City), and new roof skin (metal third party), new doors front and back (third Party).

The goal for this building is to have it operational for storage of accessory vehicles/equipment of the police and fire. While this is the primary proposed use, if a development project came along for the Fennel building, it's very likely this building could also be acquired as part of a larger project and a new building for Police and Fire storage could be constructed in the immediate area.

JT Cross Lumber – The building only as East & West walls remaining that were exclusive to this building. With the connection to Pro auto, we have three walls to work with. The plan is to put up structural steel that would support the walls and provide a framework for a sloped metal canopy around the inner perimeter (most likely third party).

The goal is to create a horseshoe shaped covered area that could be used for outdoor events such as swap meets, farmers market etc. There would be parking available on the adjacent open lot to the North. This area could also be added as a potential component for a large development project that would use all the properties, if necessary.

Public Works

Street Maintenance - as the weather has permitted, we have been jetting culverts, cleaning inlets and trying to improve drainage. The sand/salt from winter along with other debris can silt in areas and plug up drains.

The street department has spent many hours plowing and applying sand and salt to keep our streets clear and safe to drive. Before our most recent events in February, crews had put in over 800 hours of time (regular & overtime combined) clearing streets, sidewalks & parking. Staff has also applied over 900 tons of materials on the street. While we still have a fair amount of sand and salt left, we have struggled to replace what we have used. This is commonly the case, and in talking with other communities, we are not alone.

One of the items that will be proposed in the upcoming budget will be adding additional salt storage so that we aren't having to limit our materials application for fear of running out and not being able to get more. We can fill up in the summer and run all winter.

Route M Phase II – (Bridge & abutment design) – We had the preconstruction meeting and are waiting on Contech (Bridge manufacturer) to complete some minor revision in the abutment design. As soon as those are submitted and approved (Mid-January), we will issue the notice to proceed to Rhad Baker to start the work. The lead time for the bridge to be manufactured and delivered is 3 months, so we are looking at the later part of April for install.

Garfield & Harrison CDBG Curb & Gutter project – We had our preconstruction meeting with Willis Brother, Engineers and utilities on January 23rd. We will be issuing the notice to proceed on March 16th.

#7.

We have drafted letters and sent out to all the owners/occupants of the construction area as to the extent of work that is planned and tried to give them a basic construction window for the work. It's a big project with several parts and will take some time. The construction window for substantial completion is 210 days, with an additional 30 days due to the added work of the detention basins. Following the completion of all the work, we will overlay the streets as part of our 2020 Street Maintenance program.

Morley Street STP / Cost Share Project – S&A Equipment was the low bidder for this project. We are working on final paperwork for MoDOT approval of this contractor. With the associated funding, we are required to have construction obligation by March 20th, 2020. We anticipated construction of the project to beginning in April.

PR/Communications/Grant Specialist – Emily Goyea-Furlong – January Monthly Report

- Manage all City of Moberly social media accounts
- Managed city's website content.
- Created press releases and dispersed them to media outlets
- Continued discussion regarding murals/banners
- Contacted mural artists regarding bids for two downtown murals.
- Spoke with building owners about painting murals.
- Attended bi-weekly City Council meetings.
- Continued work to begin glass recycling program.
- Attended BCBH Coalition Meeting at Randolph Co. Health Dept. and participating in coalition
- Worked on SHPO grant for historical walking tour
- Submitted Tree City USA application and followed up with state forester.
- Participated in transportation needs meeting at Randolph County Caring Communities.
- Participated in quarterly accountable health meeting at Randolph Co. Caring Communities.
- Promoted Civic Alert throughout the community.
 - Dropped off Civic Ready cards to local businesses.
- Planned and attended Moberly Minute
- Completed paperwork for Moberly EAA, coordinated new chapter with founding members and promotion of chapter.
- Worked with Public Utilities to coordinate a bond issue informational initiative.
- Attended demolition grant meetings
- Attended public meetings for demo grant and historical walking tour.
- Ordered O&E reports for houses on the demo list.
- Guest speaker on the radio to discuss the historical walking tour.
- Attended APWA luncheon.
- Attended Historical Society board meeting
- Attended Main St. Moberly board meeting

Cemetery Department

There were five (5) grave lots sold; nine (9) graves opened; and zero (0) monument permit sold during the month of January.

The Planning and Zoning Commission for the City of Moberly had no meeting for the month of January.

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C. Code Enforcement

Occupancy Inspection – We continue to have some landlords bypass this by keeping the water in their name rather than the tenants. We have identified some, but it's difficult to prove without having the occupants name on file and comparing that with the inspections. As the occupant's name being on file is a requirement under utilities, we have not had good success in getting this in our system as there wasn't much in the way of penalties for non-compliance. We are looking at bypassing the courts all together for this issue and having water shut off for lack of compliance. In addition, if we suspect a property of being rented after the last inspection and there was not previously an occupant listed, we should be able to obtain a copy of the lease. If they refuse to comply with this, the water may be shut off as well.

Our first and foremost goal is making sure the housing stock of Moberly is in good, safe condition. We are not looking for fines, shutting water off, etc., but we must have some ability to enforce our regulations or nothing happens. I have people that want to comply complaining as they see others bypassing our regulations with no penalty and saving the cost of inspection plus any costs to make the required improvements to their properties. To try and take them to court is a waste of time, but we need methods to prove who is in these and how long they have been there and be able to do something about it when we do find problems. I have put our ideas down for Randall to try and work into a useable format and hope to have something to review soon.

Month of January: Rick

- Completed 10 building inspections.
- Issued 8 building permits to contractors
- Worked on bids for repairs for 209 W. Coates
- Completed repairs to Municipal building bathroom.
- Attended meetings and public hearing on demolition grant project.
- Working on list of unlicensed vehicles for violation notices.
- Remainder of month was issuing permits, answering phones, code violations, commercial occupancy permits and zoning matters.

Month of January: Karen

- 70 inspections and re-inspections.
- Returned phone calls.
- Attended Plan Review meeting as they are scheduled, also attended safety committee meeting as scheduled.
- My focus has shifted to getting the most out of the occupancy inspections from a property maintenance perspective as opposed to just life safety inspection.

Month of January: Aaron

- During the month of January, time was spent answering questions to contractors, answering questions about current city codes, and brushing up on inspection knowledge and improving checklists for inspections. Continued to perform inspections on Moberly Inn as they were working more diligently on the interior of the former restaurant portion. Confirming with the contractor expectations and clarifying the documentation that is expected. I sat through a virtual training class on applying the building codes to local Marijuana facilities and learned some very interesting information. We were notified of the CDBG Grant and prepared notifications

and information for those property owners that signed up. I covered residential occupancy inspections over a couple days while that inspector was off. I also began looking at cost comparison for recommendations to our cost structure for permits in comparison to other communities.

#7.

- Commercial and Residential inspections along with planning and zoning activity. (plan reviews: 0 zoning reviews:1 permits issued: 30 Commercial Inspections: 11 Residential Inspections: 17 Historic Preservation Inquiries: 0 Business License Reviews: 4)
- Two – three complaints were received and processed and corrected during the month for code enforcement activity. Also I identified 4-5 issues from code enforcement activity that were started. However with the weather, they are still pending as the freezing days did not permit continuous progress and we are working with owners as they continue to make progress. Discussion of cars, brush, and ways to push large scale problems were talked through in our office to start developing a plan of action to initiate.

City of Moberly - Street Department					
Man-Hours Allocated by Task, Materials Used & Purchased - Month & Year					
MAINTENANCE FACILITY					
	Hours	O/T	Loads	Tons	Cost
Compost Mixing	0	0	0	0	\$0.00
Load Compost, Millings, & Mulch	2	0	3	0	\$0.00
Sand, Salt, & Geomelt Mixing	29.5	0	0	405	\$0.00
Tub Grinder Operation	16	0	0	0	\$0.00
Winter Weather Equipment Preparations	93	0	0	0	\$0.00
ROADS & ALLEYWAYS					
	Hours	O/T	Loads	Tons	Cost
Alleys, Grade & Rock	0	0	0	0	\$0.00
Catch Basin Maintenance	128	0	3	0	\$0.00
Crack Sealing	0	0	0	0	\$0.00
Culvert Flushing	8	0	0	0	\$0.00
Culvert Installation	0	0	0	0	\$0.00
Curb Repair	0	0	0	0	\$0.00
Ditch Maintenance	8	0	0	0	\$0.00
Ice & Snow Removal	661	0	54	539	\$0.00
Milling	0	0	0	0	\$0.00
Mowing, Right-Of-Ways	0	0	0	0	\$0.00
Rock Loaded/Hauled	0	0	0	0	\$0.00
Street Repair & Maintenance	70	0	0	0	\$0.00
Street Sign Maintenance	50	0	0	0	\$0.00
Street Sweeper Operation	13	0	6.5	0	\$0.00
Street Sweepings Hauled To Disposal	32	0	22	0	\$0.00
Weedeating & Brush Removal, Alleys	48	0	9	0	\$0.00

Weedeating & Brush Removal, Streets	73	0	14	0	\$0.00	#7.
Weedkiller Application, Alleys	0	0	0	0	\$0.00	
Weedkiller Application, Streets	0	0	0	0	\$0.00	
MISCELLANEOUS						
	Hours	O/T	Loads	Tons	Cost	
Inmate Labor	735	0	0	0	\$0.00	
Mowing, City Lots	0	0	0	0	\$0.00	
Outer Road Fill Dump Site Grading	40	0	0	0	\$0.00	
Sidewalk Maintenance	0	0	0	0	\$0.00	
Trash Removal & Clean-Up, Downtown	12	0	47	0	\$0.00	
Trash Removal & Clean-Up, All Wards	0	0	0	0	\$0.00	
FACILITIES & EQUIPMENT MAINTENANCE						
	Hours	O/T	Loads	Tons	Cost	
Airport Maintenance	4	0	0	0	\$0.00	
Building Maintenance	22	0	0	0	\$0.00	
Cemetery Maintenance	116	0	0	0	\$0.00	
Grounds Maintenance	8	0	0	0	\$0.00	
Landfill Maintenance	6	0	0	0	\$0.00	
Maintenance Facility Maintenance	8	0	0	0	\$0.00	
Wash Trucks & Equipment	24	0	0	0	\$0.00	
MATERIALS PURCHASED						
	Loads	Tons	Cubic Yards	Gallons	Cost	
Asphalt	0	0	0	0	\$0.00	
Road Marking Paint, White	0	0	0	0	\$0.00	
Road Marking Paint, Yellow	0	0	0	0	\$0.00	
Salt	0	0	0	0	\$0.00	
Sand	0	0	0	0	\$0.00	
MECHANIC WORK PERFORMED						
	Units	Hours				
Routine Service	14	35				
Maintenance And Repair	73	219				

To: Moberly City Council; Brian Crane, City Manager
From: Greg Hodge, Director of Finance *GH*
Subject: Monthly Report – January 2020

General Information

Matt and I survived a very busy January. 1099's were issued to vendors, the MIRMA annual renewal applications were prepared and submitted, and MIRMA performed the annual evaluation on our risk management programs. These are all time-consuming tasks done on top of our regular duties, but we kept our noses to the stone and got it all completed on time.

Sales Tax Revenues

Charts for each sales and use tax fund are included for your review. Below are the comparisons of current YTD to prior YTD.

General Fund	-0.03%	Parks	+0.34%	Capital Improvement	+0.32%
Transportation	+0.31%	Use Tax	-2.48%	Downtown CID	+14.10%

Employee Health Insurance

Health claims were "normal" in January, at \$39,265. Pharmaceuticals were \$28,290, which is just a bit over "normal". Reinsurance reimbursements of \$23,127 helped offset this somewhat. The recent change in the City contribution rate to the Health Trust Fund caused Matt and I to develop a new method to determine the budgetary contribution to the Health Trust Fund each month instead of using 1/12th of the total budget each month. We are now able to extract employee & dependent coverage data from the payroll software and run that information through a calculation process to yield the actual cost per department, which is charged out and the funds transferred to the Trust. I will utilize the matrix below to keep you informed on the budget vs. actual contributions to the Health Trust Fund.

Health Insurance Budget Line Items (*.***.5103)**

<u>Month</u>	<u>Contribution</u>	<u>YTD Total</u>	<u>Budget</u>	<u>Remaining</u>
January 2020	\$110,414.57	\$814,917.96	\$1,441,304.54	\$626,386.61

Health Trust Fund Balance

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
July	\$845,859.67	\$868,756.32	\$953,912.59	\$959,446.10	\$789,647.32	\$600,499.65	\$452,115.58
August	\$844,809.45	\$874,161.89	\$950,828.33	\$978,085.80	\$800,479.76	\$558,026.39	\$289,833.52
September	\$772,680.01	\$974,093.54	\$1,000,905.00	\$974,427.10	\$684,692.43	\$519,407.60	\$239,111.95
October	\$924,366.04	\$946,611.09	\$1,008,278.61	\$990,003.69	\$665,224.98	\$533,065.43	\$161,101.66
November	\$916,526.48	\$983,197.01	\$1,000,000.00	\$1,000,000.00	\$689,931.75	\$521,176.81	\$161,006.25
December	\$921,527.48	\$999,278.76	\$1,002,488.15	\$867,421.94	\$524,297.94	\$521,228.06	\$244,153.89
January	\$949,084.37	\$1,000,000.00	\$997,205.10	\$888,519.67	\$590,612.39	\$549,457.98	\$309,105.79
February	\$901,141.11	\$996,307.51	\$1,001,764.14	\$815,725.20	\$712,106.49	\$559,700.67	
March	\$1,001,141.14	\$1,000,000.00	\$980,176.79	\$762,230.98	\$587,567.48	\$578,509.63	
April	\$928,865.80	\$880,223.00	\$968,681.17	\$710,720.45	\$640,541.51	\$599,662.04	
May	\$924,669.38	\$899,497.24	\$1,000,000.00	\$762,796.66	\$608,960.67	\$543,627.95	
June	\$989,424.83	\$911,402.69	\$1,000,000.00	\$807,724.83	\$569,163.71	\$512,223.04	

TO THE HONORABLE MAYOR
and
CITY COUNCIL
of the
CITY OF MOBERLY, MISSOURI



Per RSMo 78.620 I have hereby filed an itemized statement of receipts and expenditures with the City Clerk for your review upon request.

I submit herein a summary of the business transactions for the month of

January 2020

A handwritten signature in cursive script, appearing to read "Gregory L. Hodge", is written over a horizontal line.

Gregory L. Hodge, City Treasurer

City of Moberly Cash Balance Report - January 2020

#7.

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
100	General	1,047,107.02	1,375,433.70		678,028.39		1,744,512.33
102	Non-Resident Lodging Tax	169,627.89	12,250.27		7,083.00		174,795.16
105	Payroll	586,227.00	630.36		81,431.34		505,426.02
110	Solid Waste	739,582.07	90,576.10		79,566.43		750,591.74
114	Heritage Hills Golf Course	8,275.92	5,000.00	8,567.24	14,961.97		6,881.19
115	Parks and Recreation	14,281.36	413,362.42		73,355.01	339,877.57	14,411.20
116	Park Sales Tax	(204,478.13)	107,423.36	331,310.33	-		234,255.56
120	Airport	(45,246.85)	69,384.88		60,590.89		(36,452.86)
125	Perpetual Care Cemetery Sales	286.23	3,650.00		-		3,936.23
126	Perpetual Care Cemetery Investment	477,819.71	530.45		-		478,350.16
137	Use Tax Trust	247,813.16	275.00		-		248,088.16
140	Veterans Memorial Flag Project	39,361.62	43.66		30.28		39,375.00
141	Community Betterment	3,490.18	-		127.59		3,362.59
300	Utilities Collection	53,031.64	459,007.91		2,146.02	432,557.16	77,336.37
301	Utilities Operation and Maintenance	60,674.76	-	264,577.83	264,577.83		60,674.76
302	Utilities Replacement	631,917.60	-	4,083.33	-		636,000.93
303	Utilities Operating Reserve	850,041.72	1,770.41	82,624.02	23,162.75		911,273.40
306	Utilities Consumer Security	203,413.80			601.60		202,812.20
307	Sugar Creek Lake Fund	56,679.90	162.85		-		56,842.75
377	2004B SRF Bonds Debt Service	1,044,203.57	1,158.54	43,896.46	49,080.54		1,040,178.03
378	2006A SRF Bonds Debt Service	1,486,156.39	1,648.89	37,375.52	27,336.56		1,497,844.24
379	2004C Bond Debt Service	60,427.48	67.03	29,464.17	37,115.17		52,843.51
380	2008A Bonds Debt Service	44,383.04	49.20	15,032.21	7,181.90		52,282.55
381	ESP Projects Debt Service	-	-	-	580.81		(580.81)
Escrow		999,079.88					999,079.88
Total CWWSS (funds 300-380)		5,490,009.78	463,864.83	477,053.54	411,783.18	432,557.16	5,586,587.81
304	Capital Improvement Trust	1,309,047.91	10,547.47		12,588.88	44,496.38	1,356,509.12

City of Moberly Cash Balance Report - January 2020

#7.

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
400	911 Emergency Telephone	20,403.51	18,011.32		34,729.58		3,685.25
406	Inmate Security Fund	13,075.12	64.51		-		13,139.63
408	Police Forfeiture Fund	4,320.59	-		-		4,320.59
600	Transportation Trust	1,168,493.90	106,267.02		36,931.20		1,237,829.72
601	Street Improvement	543,223.03	31,532.00		27,620.91		547,134.12
900	MODAG Grant/Loan	21,710.43	24.11		-		21,734.54
901	Misc. Project Residuals	47,528.70	52.76		-		47,581.46
903	Ameren MO Solar Rebates	416,130.00	-		-		416,130.00
905	ICSC/Buxton Scholarship	6,600.34	7.38		-		6,607.72
908	Railcar Preservation Fund	585.19	0.61		-		585.80
909	Lucille Manor CDBG Reimbursement	193,433.19	2,116.71		-		195,549.90
911	Downtown CID Sales Tax	4,338.57	3,858.55		11,803.08		(3,605.96)
912	Downtown CID Property Tax	161,410.95	113,966.12		5,256.00		270,121.07
995	Health Trust	244,153.89	173,963.02		109,011.12		309,105.79
995	Investments	-					-
Total Health Trust		244,153.89	173,963.02	-	109,011.12	-	309,105.79
Total Cash		12,728,612.28	3,096,835.61	816,931.11	1,644,898.85	816,931.11	14,180,549.04
Less Escrow Accounts		(999,079.88)					(999,079.88)
Less Investments		-					-
Less Petty Cash		(2,950.00)					(2,950.00)
Net Cash per Bank Cash Report		11,726,582.40	3,096,835.61	816,931.11	1,644,898.85	816,931.11	13,178,519.16

City of Moberly Budget Comparison Report - January 2020

#7.

		Percentage of Year Completed								58.33%
		Revenues				Expenditures				
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget	
100	General	1,375,433.70	4,691,601.49	7,970,522.57	58.86%	677,270.07	4,606,568.79	7,970,522.57	57.80%	
102	Non-Resident Lodging Tax	12,250.27	62,411.95	108,300.00	57.63%	7,083.00	58,158.00	107,100.00	54.30%	
105	Payroll	650.36	4,990.22	0.00	0.00%	74,557.03	12,845.52	0.00	0.00%	
110	Solid Waste	90,576.10	631,686.53	1,050,683.23	60.12%	79,263.16	618,987.56	1,402,498.88	44.13%	
114	Heritage Hills Golf Course	13,567.24	147,429.74	190,000.00	77.59%	14,961.97	140,548.55	190,000.00	73.97%	
115	Parks and Recreation	73,484.85	1,755,932.29	2,060,949.08	85.20%	73,484.85	1,755,932.29	2,060,949.09	85.20%	
116	Park Sales Tax	107,423.36	757,255.37	1,302,100.00	58.16%	-331,310.33	1,209,556.05	1,329,649.08	90.97%	
120	Airport	69,384.88	236,819.69	746,461.73	31.73%	60,590.89	278,828.91	746,461.73	37.35%	
125	Perpetual Care Cemetery Sales	3,650.00	3,650.00	20,000.00	18.25%	0.00	0.00	20,000.00	0.00%	
126	Perpetual Care Cemetery Investment	530.45	4,350.16	28,700.00	15.16%	0.00	0.00	6,000.00	0.00%	
140	Veterans Memorial Flag Project	43.66	2,016.63	5,250.00	38.41%	30.28	2,729.21	2,500.00	109.17%	
300	Utilities Collection	457,944.61	3,311,188.38	5,959,915.29	55.56%	434,703.18	3,239,251.40	5,929,915.29	54.63%	
301	Utilities Operation and Maintenance	264,577.83	2,081,182.40	4,537,171.70	45.87%	264,577.83	2,081,182.40	4,537,171.70	45.87%	
302	Utilities Replacement	4,083.33	28,583.31	49,000.00	58.33%	0.00	57,538.55	0.00	0.00%	
303	Utilities Operating Reserve	84,394.43	571,779.14	380,502.02	150.27%	23,162.75	195,558.64	820,317.31	23.84%	
304	Capital Improvement Trust	104,546.47	709,797.37	1,212,800.00	58.53%	57,085.26	425,400.88	2,210,281.50	19.25%	
307	Sugar Creek Lake Fund	162.85	1,439.91	2,500.00	57.60%	0.00	0.00	0.00	0.00%	
377	2004B SRF Bonds Debt Service	45,055.00	316,596.28	544,757.50	58.12%	49,080.54	276,799.64	480,325.00	57.63%	
378	2006A SRF Bonds Debt Service	39,024.41	274,850.18	473,606.25	58.03%	27,336.56	200,594.40	409,187.50	49.02%	
379	2004C Bond Debt Service	29,531.20	206,692.65	353,920.00	58.40%	37,115.17	193,049.85	322,700.00	59.82%	
380	2008A Bonds Debt Service	15,081.41	105,554.65	180,686.50	58.42%	7,181.90	82,183.29	164,760.45	49.88%	
381	ESP Projects Debt Service	0.00	0.00	0.00	0.00%	580.81	580.81	0.00	0.00%	
400	911 Emergency Telephone	18,011.32	148,119.76	715,600.00	20.70%	34,729.58	360,617.82	701,712.75	51.39%	
406	Inmate Security Fund	64.51	566.78	1,400.00	40.48%	0.00	0.00	0.00	0.00%	
600	Transportation Trust	106,267.02	811,836.35	2,499,700.00	32.48%	36,931.20	1,006,766.71	2,699,025.00	37.30%	
601	Street Improvement	31,532.00	242,425.92	393,700.00	61.58%	27,620.91	165,846.38	359,625.00	46.12%	
903	Ameren MO Solar Rebates	0.00	416,130.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
905	ICSC/Buxton Scholarship	7.38	60.41	0.00	0.00%	0.00	0.00	0.00	0.00%	

City of Moberly Budget Comparison Report - January 2020

#7.

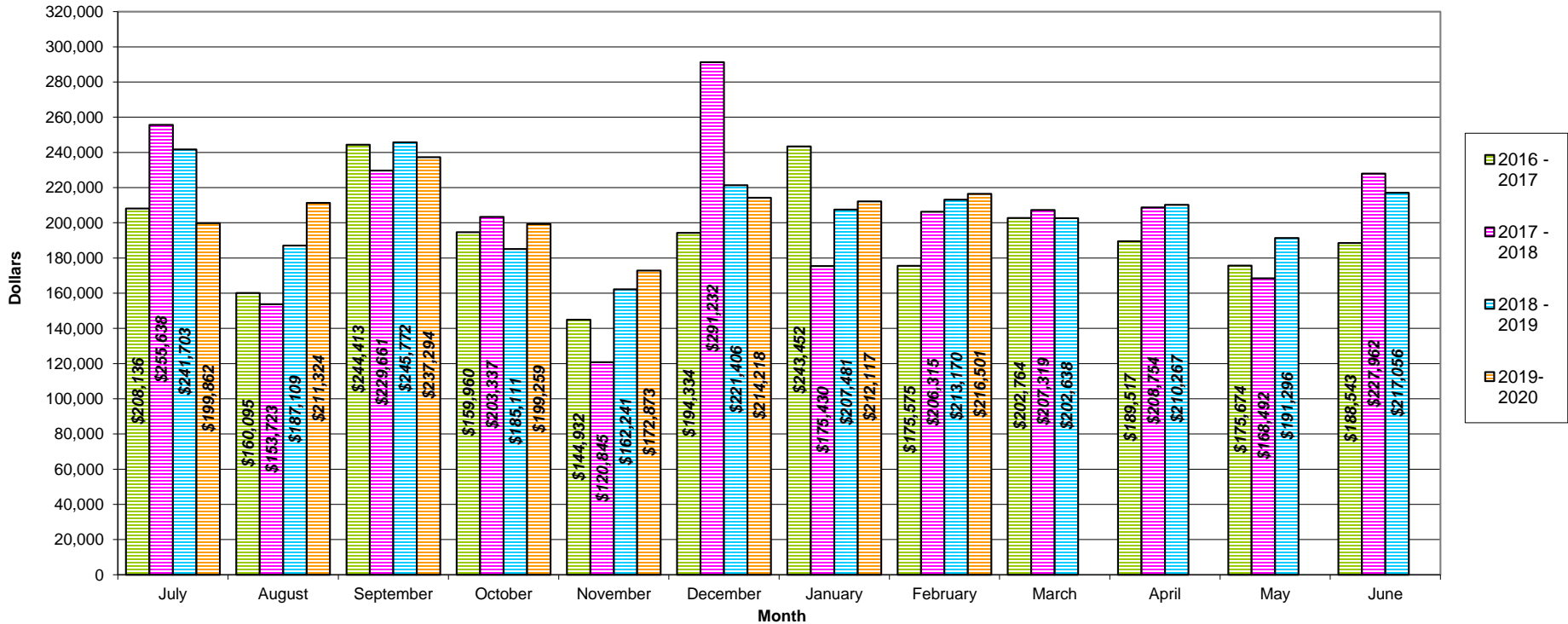
		Percentage of Year Completed								58.33%
		Revenues				Expenditures				
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget	
908	Railcar Preservation Fund	0.61	5.32	0.00	0.00%	0.00	0.00	0.00	0.00%	
909	Lucille Manor CDBG Reimbursement	2,116.71	13,125.37	25,525.20	51.42%	0.00	0.00	0.00	0.00%	
911	Downtown CID Sales Tax	3,858.55	32,912.59	62,760.00	52.44%	11,803.08	31,070.80	62,760.00	49.51%	
912	Downtown CID Property Tax	113,966.12	201,167.24	280,350.00	71.76%	5,256.00	25,778.74	280,350.00	9.20%	
995	Health Trust	173,963.02	1,087,395.49	0.00	0.00%	109,011.12	1,290,512.74	0.00	0.00%	
TOTALS		3,241,183.65	18,859,553.16	31,156,861.07	60.53%	1,782,106.81	18,316,887.93	32,813,812.85	55.82%	

**City of Moberly
One Percent (1%) General Fund Sales Tax Analysis**

#7.

	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	8.96%	\$208,136	-6.38%	-6.38%	10.44%	\$255,638	22.82%	22.82%	9.73%	\$241,703	-5.45%	-5.45%	12.01%	\$199,862	-17.31%	-17.31%
August	6.89%	\$160,095	8.19%	-0.56%	6.28%	\$153,723	-3.98%	11.17%	7.53%	\$187,109	21.72%	4.75%	12.70%	\$211,324	12.94%	-4.11%
September	10.53%	\$244,413	0.18%	-0.27%	9.38%	\$229,661	-6.04%	4.31%	9.89%	\$245,772	7.02%	5.57%	14.27%	\$237,294	-3.45%	-3.87%
October	8.38%	\$194,632	-5.34%	-1.54%	8.30%	\$203,337	4.47%	4.35%	7.45%	\$185,111	-8.96%	2.06%	11.98%	\$199,259	7.64%	-1.39%
November	6.24%	\$144,932	-8.77%	-2.71%	4.94%	\$120,845	-16.62%	1.15%	6.53%	\$162,241	34.26%	6.10%	10.39%	\$172,873	6.55%	-0.13%
December	8.37%	\$194,334	-11.82%	-4.39%	11.89%	\$291,232	49.86%	9.41%	8.91%	\$221,406	-23.98%	-0.88%	12.88%	\$214,218	-3.25%	-0.68%
January	10.48%	\$243,452	32.26%	0.49%	7.16%	\$175,430	-27.94%	2.87%	8.35%	\$207,481	18.27%	1.47%	12.75%	\$212,117	2.23%	-0.27%
February	7.56%	\$175,575	-1.47%	0.27%	8.43%	\$206,315	17.51%	4.51%	8.58%	\$213,170	3.32%	1.70%	13.02%	\$216,501	1.56%	-0.03%
March	8.73%	\$202,764	-12.02%	-1.31%	8.47%	\$207,319	2.25%	4.25%	8.15%	\$202,638	-2.26%	1.25%	0.00%			
April	8.16%	\$189,517	-3.53%	-1.53%	8.53%	\$208,754	10.15%	4.82%	8.46%	\$210,267	0.72%	1.20%	0.00%			
May	7.57%	\$175,674	19.71%	-0.07%	6.88%	\$168,492	-4.09%	4.09%	7.70%	\$191,296	13.53%	2.14%	0.00%			
June	8.12%	\$188,543	-21.24%	-2.21%	9.31%	\$227,962	20.91%	5.45%	8.73%	\$217,056	-4.78%	1.49%	0.00%			
Total	100.00%	\$2,322,067			100.00%	\$2,448,705			100.00%	\$2,485,248			100.00%	\$1,663,449		

Annual Comparison by Month

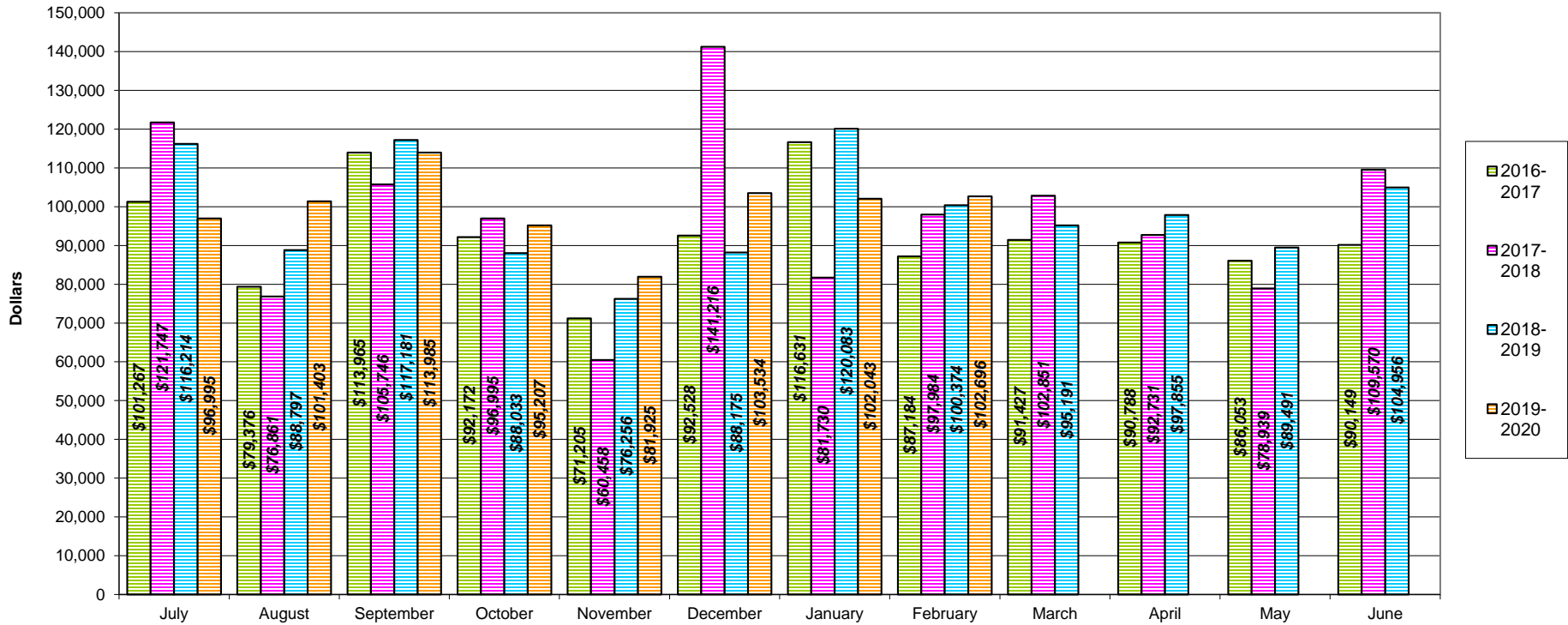


**City of Moberly
One-Half Percent (1/2%) Parks Fund Sales Tax Analysis**

#7.

	2016-2017				2017-2018				2018-2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	9.10%	\$101,267	-6.50%	-6.50%	10.43%	\$121,747	20.22%	20.22%	9.83%	\$116,214	-4.54%	-4.54%	12.16%	\$96,995	-16.54%	-16.54%
August	7.13%	\$79,376	7.88%	-0.68%	6.59%	\$76,861	-3.17%	9.94%	7.51%	\$88,797	15.53%	3.22%	12.71%	\$101,403	14.20%	-3.23%
September	10.24%	\$113,965	-0.23%	-0.50%	9.06%	\$105,746	-7.21%	3.31%	9.91%	\$117,181	10.81%	5.86%	14.29%	\$113,985	-2.73%	-3.04%
October	8.28%	\$92,172	-5.62%	-1.77%	8.31%	\$96,995	5.23%	3.77%	7.44%	\$88,033	-9.24%	2.21%	11.93%	\$95,207	8.15%	-0.64%
November	6.40%	\$71,205	-9.69%	-3.09%	5.18%	\$60,458	-15.09%	0.83%	6.45%	\$76,256	26.13%	5.34%	10.27%	\$81,925	7.43%	0.62%
December	8.32%	\$92,528	-10.26%	-4.38%	12.10%	\$141,216	52.62%	9.54%	7.46%	\$88,175	-37.56%	-4.70%	12.98%	\$103,534	17.42%	3.20%
January	10.48%	\$116,631	31.09%	0.37%	7.00%	\$81,730	-29.92%	2.64%	10.15%	\$120,083	46.93%	1.46%	12.79%	\$102,043	-15.02%	0.05%
February	7.84%	\$87,184	-1.52%	0.15%	8.40%	\$97,984	12.39%	3.77%	8.49%	\$100,374	2.44%	1.58%	12.87%	\$102,696	2.31%	0.34%
March	8.22%	\$91,427	-13.48%	-1.53%	8.81%	\$102,851	12.50%	4.71%	8.05%	\$95,191	-7.45%	0.53%	0.00%			
April	8.16%	\$90,788	-1.86%	-1.56%	7.95%	\$92,731	2.14%	4.46%	8.27%	\$97,855	5.53%	1.01%	0.00%			
May	7.73%	\$86,053	18.21%	-0.16%	6.77%	\$78,939	-8.27%	3.39%	7.57%	\$89,491	13.37%	1.93%	0.00%			
June	8.10%	\$90,149	-19.69%	-2.08%	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,956	-4.21%	1.35%	0.00%			
Total	100.00%	\$1,112,745			100.00%	\$1,166,827			100.00%	\$1,182,605			100.00%	\$797,788		

Annual Comparison by Month

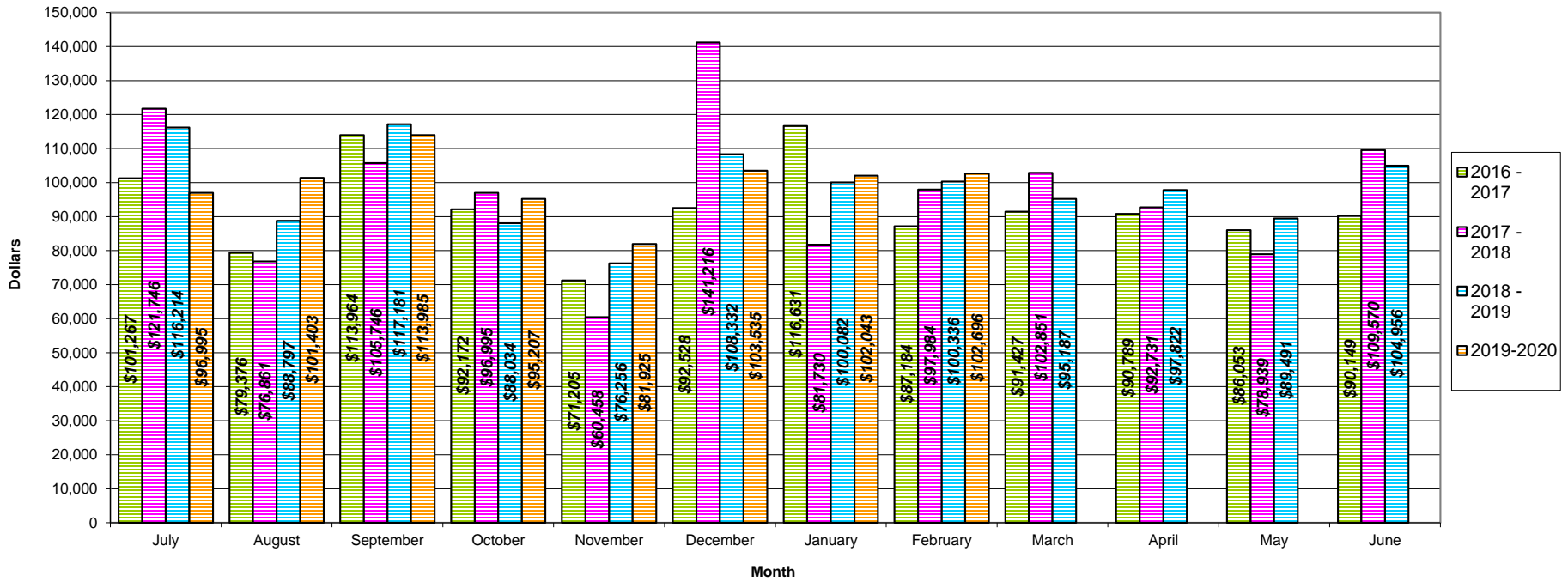


**City of Moberly
One-Half Percent (1/2%) Capital Improvement Fund Sales Tax Analysis**

#7.

	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	9.10%	\$101,267	-6.50%	-6.50%	10.43%	\$121,746	20.22%	20.22%	9.83%	\$116,214	-4.54%	-4.54%	12.16%	\$96,995	-16.54%	-16.54%
August	7.13%	\$79,376	7.88%	-0.68%	6.59%	\$76,861	-3.17%	9.94%	7.51%	\$88,797	15.53%	3.22%	12.71%	\$101,403	14.20%	-3.23%
September	10.24%	\$113,964	-0.23%	-0.50%	9.06%	\$105,746	-7.21%	3.31%	9.91%	\$117,181	10.81%	5.86%	14.29%	\$113,985	-2.73%	-3.04%
October	8.28%	\$92,172	-5.62%	-1.77%	8.31%	\$96,995	5.23%	3.77%	7.44%	\$88,034	-9.24%	2.21%	11.93%	\$95,207	8.15%	-0.64%
November	6.40%	\$71,205	-9.69%	-3.09%	5.18%	\$60,458	-15.09%	0.83%	6.45%	\$76,256	26.13%	5.34%	10.27%	\$81,925	7.43%	0.62%
December	8.32%	\$92,528	-10.26%	-4.38%	12.10%	\$141,216	52.62%	9.54%	9.16%	\$108,332	-23.29%	-1.36%	12.98%	\$103,535	-4.43%	-0.30%
January	10.48%	\$116,631	31.09%	0.37%	7.00%	\$81,730	-29.92%	2.64%	8.46%	\$100,082	22.45%	1.48%	12.79%	\$102,043	1.96%	0.03%
February	7.84%	\$87,184	-1.54%	0.15%	8.40%	\$97,984	12.39%	3.77%	8.48%	\$100,336	2.40%	1.60%	12.87%	\$102,696	2.35%	0.32%
March	8.22%	\$91,427	-13.48%	-1.53%	8.81%	\$102,851	12.50%	4.71%	8.05%	\$95,187	-7.45%	0.55%	0.00%			
April	8.16%	\$90,789	-1.86%	-1.56%	7.95%	\$92,731	2.14%	4.46%	8.27%	\$97,822	5.49%	1.01%	0.00%			
May	7.73%	\$86,053	18.21%	-0.16%	6.77%	\$78,939	-8.27%	3.39%	7.57%	\$89,491	13.37%	1.94%	0.00%			
June	8.10%	\$90,149	-19.69%	-2.09%	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,956	-4.21%	1.36%	0.00%			
Total	100.00%	\$1,112,745			100.00%	\$1,166,827			100.00%	\$1,182,688			100.00%	\$797,790		

Annual Comparison by Month

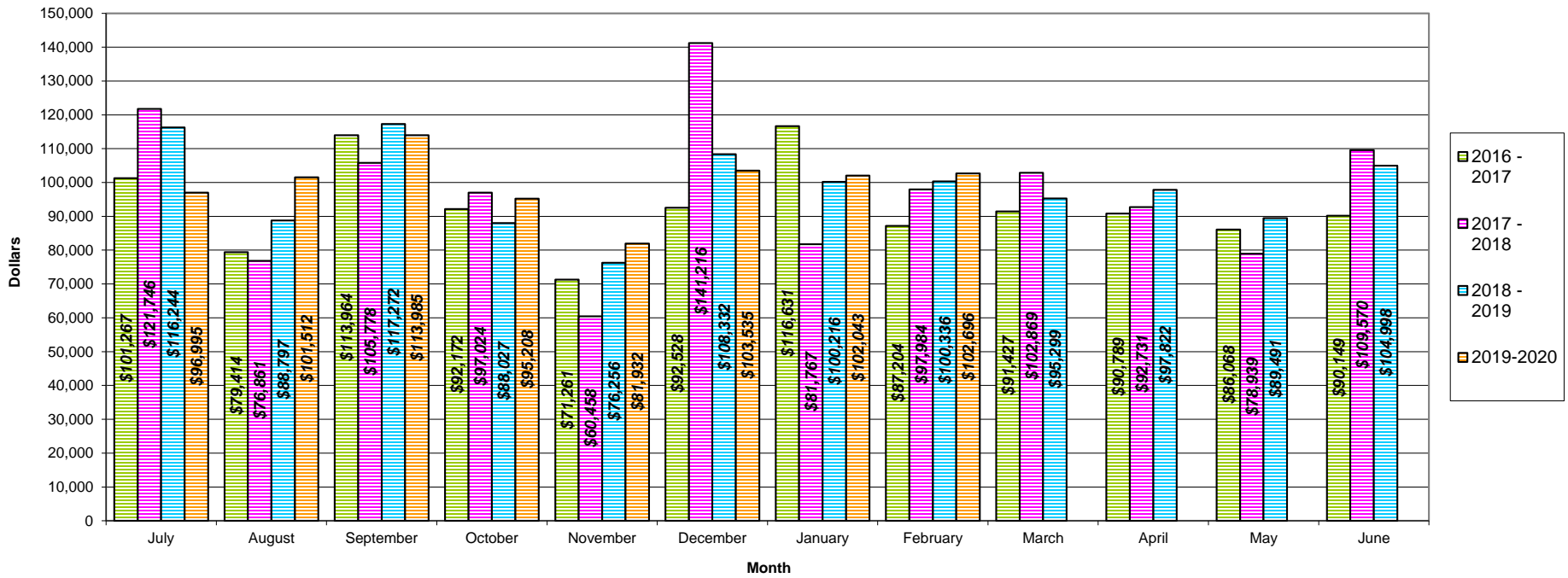


**City of Moberly
One-Half Percent (1/2%) Transportation Trust Fund Sales Tax Analysis**

#7.

	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	9.10%	\$101,267	-6.50%	-6.50%	10.43%	\$121,746	20.22%	20.22%	9.83%	\$116,244	-4.52%	-4.52%	12.16%	\$96,995	-16.56%	-16.56%
August	7.14%	\$79,414	7.89%	-0.67%	6.59%	\$76,861	-3.21%	9.92%	7.51%	\$88,797	15.53%	3.24%	12.72%	\$101,512	14.32%	-3.19%
September	10.24%	\$113,964	-0.23%	-0.50%	9.06%	\$105,778	-7.18%	3.31%	9.91%	\$117,272	10.87%	5.89%	14.29%	\$113,985	-2.80%	-3.05%
October	8.28%	\$92,172	-5.62%	-1.77%	8.31%	\$97,024	5.26%	3.77%	7.44%	\$88,027	-9.27%	2.22%	11.93%	\$95,208	8.16%	-0.64%
November	6.40%	\$71,261	-9.62%	-3.08%	5.18%	\$60,458	-15.16%	0.83%	6.45%	\$76,256	26.13%	5.35%	10.27%	\$81,932	7.44%	0.62%
December	8.31%	\$92,528	-10.36%	-4.38%	12.10%	\$141,216	52.62%	9.53%	9.16%	\$108,332	-23.29%	-1.35%	12.98%	\$103,535	-4.43%	-0.30%
January	10.48%	\$116,631	31.09%	0.36%	7.01%	\$81,767	-29.89%	2.64%	8.47%	\$100,216	22.56%	1.50%	12.79%	\$102,043	1.82%	0.01%
February	7.84%	\$87,204	-1.50%	0.14%	8.40%	\$97,984	12.36%	3.76%	8.48%	\$100,336	2.40%	1.62%	12.87%	\$102,696	2.35%	0.31%
March	8.22%	\$91,427	-13.48%	-1.53%	8.82%	\$102,869	12.52%	4.71%	8.06%	\$95,299	-7.36%	0.57%	0.00%			
April	8.16%	\$90,789	-1.86%	-1.56%	7.95%	\$92,731	2.14%	4.46%	8.27%	\$97,822	5.49%	1.04%	0.00%			
May	7.73%	\$86,068	18.18%	-0.16%	6.76%	\$78,939	-8.28%	3.39%	7.56%	\$89,491	13.37%	1.96%	0.00%			
June	8.10%	\$90,149	-19.69%	-2.09%	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,998	-4.17%	1.38%	0.00%			
Total	100.00%	\$1,112,873			100.00%	\$1,166,944			100.00%	\$1,183,089			100.00%	\$797,906		

Annual Comparison by Month

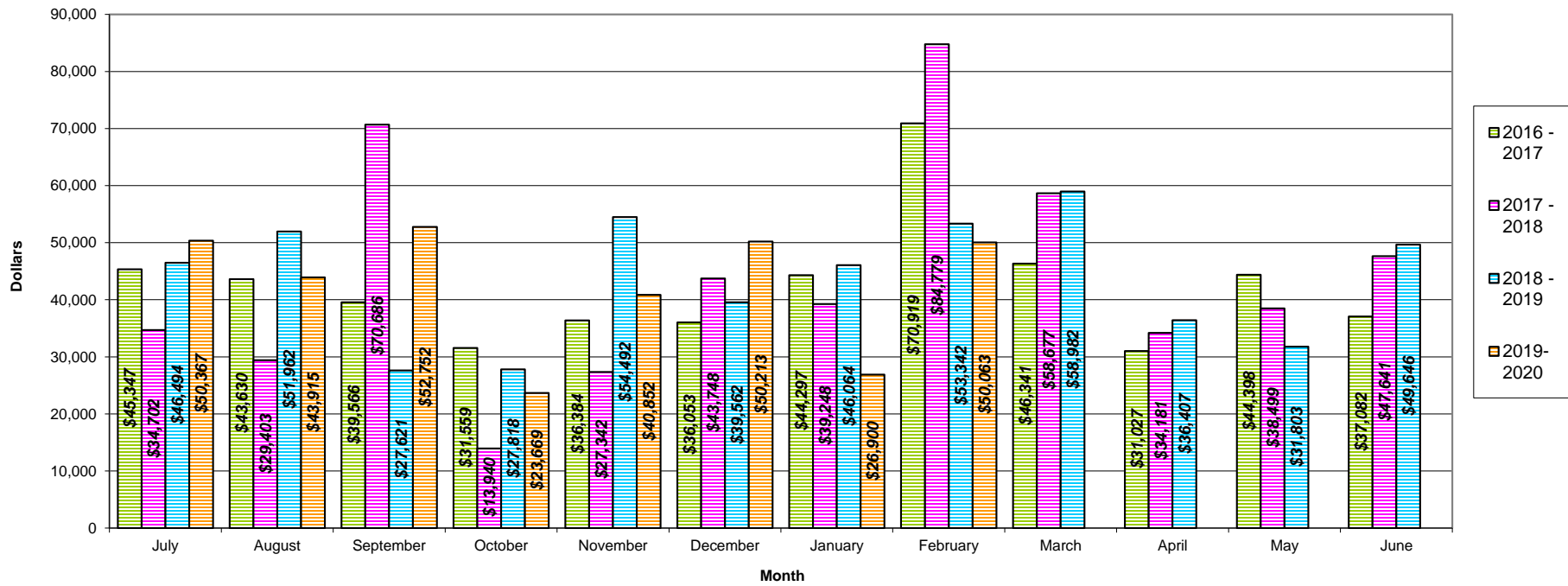


**City of Moberly
Two & One-Half Percent (2-1/2%) Use Tax Analysis**

#7.

	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	8.95%	\$45,347	8.05%	8.05%	6.64%	\$34,702	-23.47%	-23.47%	8.87%	\$46,494	33.98%	33.98%	14.87%	\$50,367	8.33%	8.33%
August	8.61%	\$43,630	41.85%	22.34%	5.62%	\$29,403	-32.61%	-27.95%	9.91%	\$51,962	76.73%	53.59%	12.96%	\$43,915	-15.49%	-4.24%
September	7.81%	\$39,566	-6.23%	11.85%	13.52%	\$70,686	78.65%	4.86%	5.27%	\$27,621	-60.92%	-6.46%	15.57%	\$52,752	90.99%	16.62%
October	6.23%	\$31,559	-13.98%	5.60%	2.67%	\$13,940	-55.83%	-7.10%	5.31%	\$27,818	99.55%	3.47%	6.99%	\$23,669	-14.91%	10.92%
November	7.18%	\$36,384	-19.45%	-0.15%	5.23%	\$27,342	-24.85%	-10.39%	10.40%	\$54,492	99.30%	18.35%	12.06%	\$40,852	-25.03%	1.52%
December	7.12%	\$36,053	-67.19%	-24.17%	8.37%	\$43,748	21.34%	-5.47%	7.55%	\$39,562	-9.57%	12.80%	14.82%	\$50,213	26.92%	5.57%
January	8.74%	\$44,297	-34.66%	-26.07%	7.51%	\$39,248	-11.40%	-6.42%	8.79%	\$46,064	17.37%	13.49%	7.94%	\$26,900	-41.60%	-1.82%
February	14.00%	\$70,919	21.73%	-19.63%	16.21%	\$84,779	19.54%	-1.12%	10.18%	\$53,342	-37.08%	1.02%	14.78%	\$50,063	-6.15%	-2.48%
March	9.15%	\$46,341	-68.04%	-31.78%	11.22%	\$58,677	26.62%	2.14%	11.25%	\$58,982	0.52%	0.95%	0.00%			
April	6.12%	\$31,027	16.49%	-29.65%	6.54%	\$34,181	10.17%	2.72%	6.95%	\$36,407	6.51%	1.38%	0.00%			
May	8.76%	\$44,398	24.73%	-26.63%	7.36%	\$38,499	-13.29%	1.21%	6.07%	\$31,803	-17.39%	-0.14%	0.00%			
June	7.32%	\$37,082	-41.14%	-27.93%	9.11%	\$47,641	28.48%	3.21%	9.47%	\$49,646	4.21%	0.26%	0.00%			
Total	100.00%	\$506,603			100.00%	\$522,845			100.00%	\$524,193			100.00%	\$338,730		

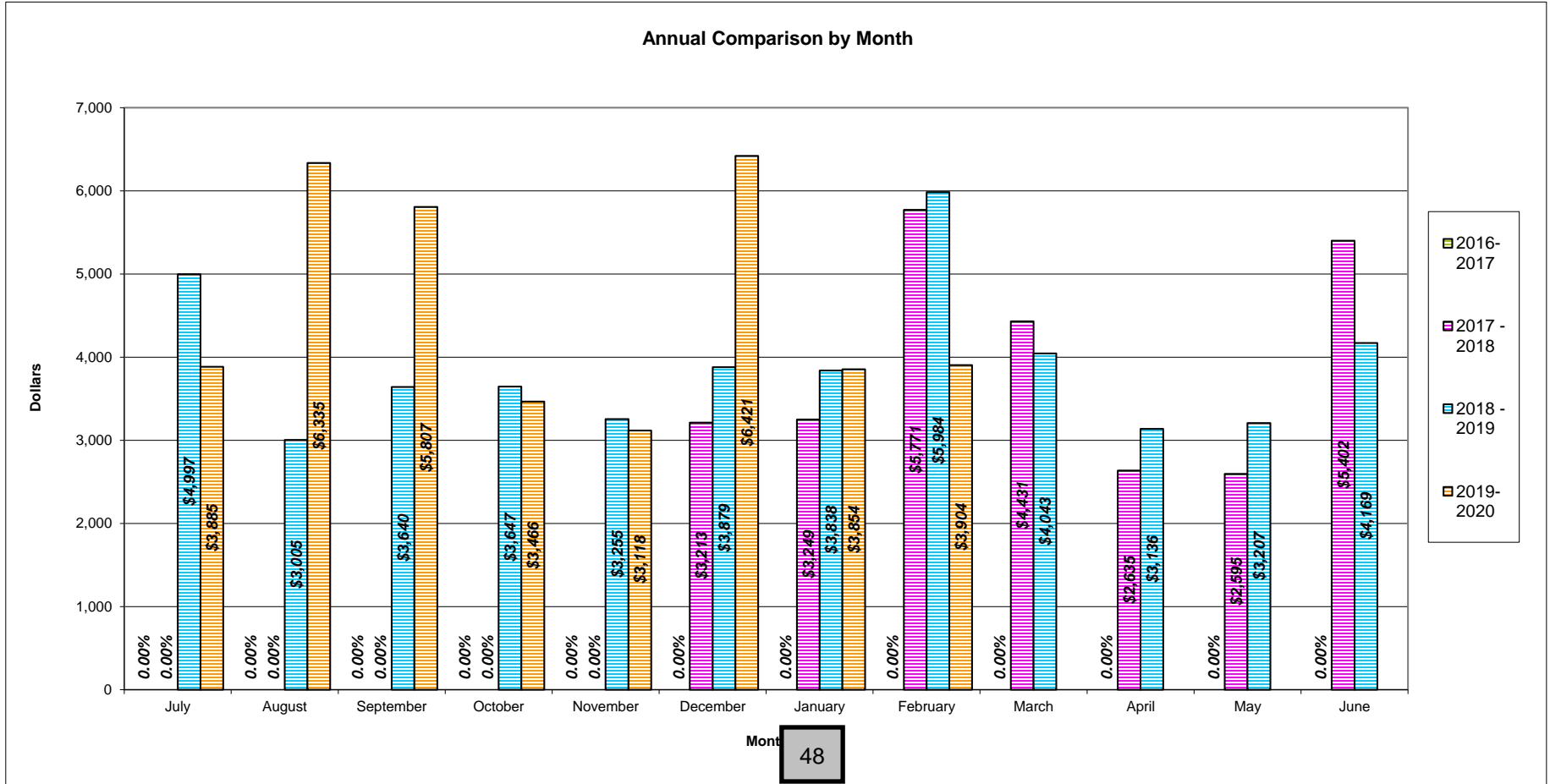
Annual Comparison by Month



**City of Moberly
One Percent (1%) Downtown Community Improvement District Sales & Use Tax Analysis**

#7.

	2016-2017				2017 - 2018				2018 - 2019				2019-2020			
	% of total	Amount	Prior year comparison		% of total	Amount	Prior year comparison		% of total	Amount	Prior year comparison		% of total	Amount	Prior year comparison	
Monthly Change			YTD Change	Monthly Change			YTD Change	Monthly Change			YTD Change	Monthly Change			YTD Change	
July	NA	NA	NA	NA	NA	NA	NA	NA	10.68%	\$4,997	NA	NA	10.56%	\$3,885	-22.25%	-22.25%
August	NA	NA	NA	NA	NA	NA	NA	NA	6.42%	\$3,005	NA	NA	17.22%	\$6,335	110.82%	27.72%
September	NA	NA	NA	NA	NA	NA	NA	NA	7.78%	\$3,640	NA	NA	15.78%	\$5,807	59.53%	37.67%
October	NA	NA	NA	NA	NA	NA	NA	NA	7.79%	\$3,647	NA	NA	9.42%	\$3,466	-4.97%	27.50%
November	NA	NA	NA	NA	NA	NA	NA	NA	6.96%	\$3,255	NA	NA	8.48%	\$3,118	-4.21%	21.93%
December	NA	NA	NA	NA	11.77%	\$3,213	NA	NA	8.29%	\$3,879	20.72%	20.72%	17.45%	\$6,421	65.55%	29.48%
January	NA	NA	NA	NA	11.90%	\$3,249	NA	NA	8.20%	\$3,838	18.14%	19.42%	10.47%	\$3,854	0.40%	25.23%
February	NA	NA	NA	NA	21.14%	\$5,771	NA	NA	12.79%	\$5,984	3.69%	12.00%	10.61%	\$3,904	-34.76%	14.10%
March	NA	NA	NA	NA	16.23%	\$4,431	NA	NA	8.64%	\$4,043	-8.74%	6.48%	0.00%			
April	NA	NA	NA	NA	9.65%	\$2,635	NA	NA	6.70%	\$3,136	19.03%	8.20%	0.00%			
May	NA	NA	NA	NA	9.51%	\$2,595	NA	NA	6.85%	\$3,207	23.58%	10.02%	0.00%			
June	NA	NA	NA	NA	19.79%	\$5,402	NA	NA	8.91%	\$4,169	-22.83%	3.52%	0.00%			
Total					100.00%	\$27,296			100.00%	\$46,801			100.00%	\$36,790		



**City of Moberly Health Plan Trust
Comparative Profit & Loss Statement
January 2020**

#7.

<u>Income</u>	<u>July 2019-Jan. 2020</u>	<u>July 2018-Jan. 2019</u>	<u>\$ Change</u>	<u>% Change</u>
4900 Miscellaneous	6,789.79	414.92	6,374.87	1536.41%
4901 Interest Income	12,426.31	9,861.93	2,564.38	26.00%
4950 Employer Contributions	814,917.96	648,037.13	166,880.83	25.75%
4951 Employee Contributions	113,740.41	119,733.54	(5,993.13)	-5.01%
4952 Employee Cobra Payments	2,809.49	0.00	2,809.49	100.00%
4953 Reinsurance Refunds	<u>136,711.53</u>	<u>0.00</u>	<u>136,711.53</u>	<u>100.00%</u>
Total Income	1,087,395.49	778,047.52	309,347.97	39.76%
 <u>Expenditures</u>				
5415 Other Professional Services	1,000.00	800.00	200.00	25.00%
5806 Miscellaneous	0.00	0.00	0.00	100.00%
5817 Bank Fees	416.92	774.18	(357.26)	-46.15%
5850 Health Claims Paid	825,113.56	394,532.28	430,581.28	109.14%
5851 Pharmaceuticals	200,706.58	171,742.30	28,964.28	16.86%
5852 Reinsurance Premiums	183,396.05	158,968.61	24,427.44	15.37%
5853 Life Insurance Premiums	18,889.78	17,397.43	1,492.35	8.58%
5854 Medical Claims Admin Fees	11,268.99	10,914.80	354.19	3.25%
5855 Dental Claims Admin Fees	2,710.50	4,149.78	(1,439.28)	-34.68%
5856 PPO Network Admin Fees	0.00	0.00	0.00	100.00%
5857 Dental Claims Paid	<u>47,010.36</u>	<u>38,473.87</u>	<u>8,536.49</u>	<u>22.19%</u>
Total Expenditures	<u>1,290,512.74</u>	<u>797,753.25</u>	<u>492,759.49</u>	<u>61.77%</u>
 Net Income (Loss)	 <u>(203,117.25)</u>	 <u>(19,705.73)</u>	 <u>(183,411.52)</u>	 <u>930.75%</u>

**City of Moberly Health Plan Trust
Comparative Balance Sheet
January 31, 2020**

#7.

<u>ASSETS</u>	<u>Jan. 31, 2020</u>	<u>Jan. 31, 2019</u>	<u>\$ Change</u>	<u>% Change</u>
Current Assets				
1000 Cash	309,105.79	149,457.98	159,647.81	106.82%
Total Current Assets	309,105.79	149,457.98	159,647.81	106.82%
Other Assets				
1300 Investments	0.00	400,000.00	(400,000.00)	-100.00%
Total Other Assets	0.00	400,000.00	(400,000.00)	-100.00%
TOTAL ASSETS	<u>309,105.79</u>	<u>549,457.98</u>	<u>(240,352.19)</u>	<u>-43.74%</u>
 <u>LIABILITIES & EQUITY</u>				
Equity				
3000 Unreserved Fund Balance	512,223.04	569,163.71	(56,940.67)	-10.00%
Net Income (Loss)	(203,117.25)	(19,705.73)	(183,411.52)	930.75%
Total Equity	309,105.79	549,457.98	(240,352.19)	-43.74%
TOTAL LIABILITIES & EQUITY	<u>309,105.79</u>	<u>549,457.98</u>	<u>(240,352.19)</u>	<u>-43.74%</u>



City of

Police Department

Troy Link
Chief of Police
264th Session FBI Academy

300 N Clark Street
Moberly, MO 65270
Phone: 660-263-0346
Fax: 660-263-8540

**Division of Criminal Investigation
Monthly Report
January 2020**

1. Child Pornography. Suspect-RB, 18 year old, Victim; TM, 17 year old. Reports sent to RCPA.
2. Child Molestation. Suspect-MF, 37 year old, Victim: CW, 6 year old. Case unfounded.
3. Robbery 1st Degree: Suspect: LJ, B/M, 18 yoa; Victim-Ishu Inc. Report sent to RCPA.
4. Armed Criminal Action: Suspect: LJ, B/M, 18 yoa; Victim-Ishu Inc. Reports sent to RCPA.
5. Warrant Arrest (Possession of Firearm): Suspect: DJ, W/M, 46 yoa. Reports sent to Federal PA.
6. Warrant Arrest (FTA): Suspect: KJ, W/F, 29 yoa; Victim: State of Missouri. Reports sent to RCPA.
7. Possession of C/S (Meth): Suspect: AK, W/F, 36 yoa; Victim: State of Missouri. Reports sent to RCPA.
8. Arrest on Boone County Warrant: Suspect; CP, W/M, 19 yoa, Victim; State of Missouri. Reports sent to Boone Co. PA
9. Arrest on City of Centralia Warrant; Suspect; CP, W/M, 19 yoa, Victim; State of Missouri. Reports sent to Centralia PA
10. Arrest on Randolph County Warrant: Suspect; CP, W/M, 19 yoa, Victim; State of Missouri. Reports sent to RCPA
11. Arrest on Boone County Warrant: Suspect; WC, W/M, 24 yoa, Victim; State of Missouri. Reports sent to Boone Co PA
12. Arrest on Warrant: Suspect; CD, W/M, 31 yoa, Victim; State of Missouri. Reports sent to RCPA.
13. Possession of a Controlled Substance: Suspect; CD, W/M, 31 yoa, Victim; State of Missouri. Reports sent to RCPA
14. Unlawful Possession of Drug Paraphernalia: Suspect; CD, W/M, 31 yoa, Victim; State of Missouri. Reports sent to RCPA

- 15. Keep or Maintain a Public Nuisance: Suspect; CD, W/M, 31 yoa, Victim; State of Missouri. Reports sent to RCPA
- 16. Possession of a Controlled Substance: Suspect: SK, W/F, 38 yoa, Victim; State of Missouri. Reports sent to RCPA
- 17. Possession of a Controlled Substance: Suspect: SK, W/F, 38 yoa, Victim; State of Missouri. Reports sent to RCPA
- 18. Keep or Maintain a Public Nuisance: Suspect: SK, W/F, 38 yoa, Victim; State of Missouri. Reports sent to RCPA
- 19. Child Molestation 2nd: Suspect; ML, B/M, 64 yoa, Victim; NWB, B/F, 14 yoa. Reports sent to RCPA
- 20. Fail to Maintain Financial Responsibility: Suspect; MW, W/F, 30 yoa, Victim; City of Moberly. Reports sent to City of Moberly PA.

Cases Cleared.....	20
Interviews.....	120
Interrogations.....	5
Reports Written.....	90

Special Assignments

- Monthly Report
- Processing evidence from stolen trailer case
- Collected and listened to phone calls from RCJC
- Typed PC for sexual assault
- Interview victim of Child Pornography
- Interviewed victim who received child pornography
- Interviewed mother of victim of Child pornography
- Interviewed mother of victim who received child pornography
- Interviewed two witnesses of an Instagram account that contained child pornography
- Typed PC for child pornography case
- Assisted patrol in search warrant for burglary investigation
- Typed preservation request for Snapchat for sex assault case
- Assisted homeless woman and son
- Contacted Caring Communities in reference to a place for woman and son to stay
- Submitted preservation request for Facebook on sex assault case
- Submitted preservation request for Facebook on sex assault case
- Submitted preservation request for Snapchat on sex assault case
- Interviewed offender of child pornography case
- Typed probable cause statement for child pornography case
- Typed probable cause statement for child pornography case
- Assisted PA investigation for victim tampering
- Assisted PA investigation for evidence tampering
- Forensic interview at the Rainbow House for sexual abuse case



City of

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 Moberly, MO 65270
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Typed forensic interview for sexual abuse case
 Talked to victim via phone in reference to locating lost cell phone pertinent to sex case
 Report reviews
 Called out to assist with Robbery investigation.
 Photographed and collected evidence in reference to Robbery investigation.
 Conducted search for weapon involved in Robbery investigation.
 Located and collected as evidence the weapon involved in Robbery investigation.
 Spoke with subject about returning property involved in death investigation.
 Spoke with MSHP about missing equipment.
 Provided documents to subject in reference to death investigation.
 Spoke with MSHP Laboratory about submitted evidence on Burglary case.
 Assisted Patrol Division with Child Abuse investigation.
 Spoke with Wentzville PD detective about Child Molestation Investigation.
 Assisted Wentzville PD detectives with attempting to contact suspect.
 Assisted with death investigation (natural causes).
 Spoke with Boone County PA investigator about identifying suspect.
 Received information via TIPS Line.
 Typed/mailed intel report to NOMO TF.
 Assisted with missing person investigation.
 Testified in court for probation violation hearing.
 Assisted US Marshal's Service with warrant arrest.
 Assisted Patrol Division with warrant arrest.
 Submitted Facebook search warrant.
 Assisted Task Force with search warrant.
 Assisted Patrol Division with a search warrant.
 Assisted Task Force with surveillance.
 Spoke with Department of Health & Senior Services investigator in reference to a hotline.
 Sent analysis request to MSHP Digital Forensics Unit.
 Spoke with Children's Division OHI investigator in reference to a hotline.
 Conducted interviews in reference to OHI hotline investigation.
 Testified in court in Huntsville.
 Conducted numerous interviews in reference to hotline investigation.
 Attended proffer in homicide case in Huntsville.

Met with parent at PD and conducted consent search of juvenile's phone.
Attended round table discussion at Prosecutor's Office in Huntsville.
Met with parents/ witnesses involved in a sexual abuse investigation.
Reviewed interviews
Picked up SANE Exam
Assisted Wentzville PD detectives in attempting to locate suspect
Responded to Moberly High School to assist in arrest for Child Pornography investigation
Sent preservation request for Instagram
Typed Search warrant for Instagram account
Conducted knock and talk to attempt contact with subject with warrants based of criminal intelligence interview, subject located and arrested
Assisted patrol with death investigation
Corresponded with DEA for prescription fraud case
Investigated missing persons case
Consent search of residence for evidence of missing person
Checked areas in Moberly for missing persons vehicle
Typed search warrant for missing persons phone records
Corresponded with Sprint in reference to missing persons
Attended court
Attended Mid Missouri Major Case Squad Training
Reviewed data received from phone search warrant
Scheduled forensic interview
Assisted with suspicious death investigation
Attended court
Typed reports
Typed search warrant for cell phone
Took cell phone and signed warrant to Boone County Cyber Crimes
SWAT training
Assisted NOMO Task Force with surveillance
Typed search warrant for residence (drug / fugitive investigation)
Conducted surveillance for drug investigation
Executed narcotics/fugitive search warrant. Two arrests made
Processed evidence
Conducted interviews
Arrested subject for child molestation
Interviewed subject
Traffic stop with summons
Completed MIRMA courses
Attended round table meeting put on by the RCPA

Recovered Property

- Taurus G2 9mm handgun, Serial Number TKS29693; estimated value \$250.00.

Moberly!

City of

Police Department

Troy Link
Chief of Police
264th Session FBI Academy

300 N Clark Street
Moberly, MO 65270
Phone: 660-263-0346
Fax: 660-263-8540

- US Currency \$645.00

Respectfully Submitted,

Tracey Whearty
Commander

02/03/20
10:21

Moberly Police Department
Total CAD Calls Received, by Nature of Call

Page: 343
1

Nature of Call	Total Calls Received	% of Total
Abandoned Vehicle	4	0.56
Accident/Motor Vehicle	39	5.48
Alarm Call	24	3.37
Animal Bite	3	0.42
Animal Complaint	43	6.04
Assault	8	1.12
Assist Other Agency	27	3.79
Assist Public/Employee	60	8.43
Building Check	81	11.38
Damage Property	16	2.25
Dangerous Drug	1	0.14
Death Investigation	2	0.28
Domestic Abuse	7	0.98
DWI	1	0.14
E911 Check	2	0.28
Extra Watch	1	0.14
Extra Watch Request	23	3.23
Field Contact	20	2.81
Fire Alarm Call	1	0.14
Fire Call	3	0.42
Found Property/Contraband	6	0.84
Fraud	5	0.70
Funeral Escort	4	0.56
Harassment	9	1.26
Health Safety	2	0.28
Keeping the Peace	9	1.26
Medical Assist\RCAD	4	0.56
Missing Person	3	0.42
Parking Violation	6	0.84
Peace Disturbance	27	3.79
Robbery	1	0.14
Sex Offenses	1	0.14
Special Assignment	3	0.42
Stealing	23	3.23
Suicide/Suicide Attempt	2	0.28
Suspicious Activity	41	5.76
Suspicious Person	6	0.84
Suspicious Vehicle	11	1.54
Traffic Complaint	118	16.57
Trespass/Refusing to Leave	5	0.70
Warrant Arrest	16	2.25
Try to Contact/Well-Being	44	6.18
Total Calls:		712

Report Includes:

- All dates between `00:00:00 01/01/20` and `23:59:59 01/31/20`
- All nature of incidents
- All cities matching `MOB`
- All types
- All priorities
- All agencies matching `1`

*** End of Report \SpillmanServer\app\tmp\reportTmp_aspilman\r

Moberly Fire Department January Monthly Report 2020



City of Moberly Fire Department

Emergency Dial 911
Station #1 660-269-8705 EXT 2032
Fax# 660-263-0596
E-mail galbert@moberlyfd.com
Station #2 660-263-4121

310 N. Clark
Moberly, MO 65270-1520
Fire Chief
George Albert

To: Mayor and City Council
From: George Albert, Fire Chief
Date: February 6, 2020
Re: January Monthly Council Report:

- The Moberly Fire Department responded to 128 incidents (32 different types of service to the community) in January. The type of incidents the department responded to last month include: 8 fires 2 of those were structure fires, 56 EMS incidents, 17 lift assist, and 17 Gas Appliance and CFO Inspections, and 30 other types.
- Truck maintenance: Engine 1 had some warranty work completed and will need to go to the shop for more work on the coolant system before March, Engine 2 keeps having electrical problems. We have changed the starter and replaced the batteries. Engine 2 still has water leaking from the tank to pump.
- Equipment maintenance: We are getting prices on replacement of 12 expired SCBA bottles
- The Department completed 625 hours of training on Health and Wellness, MIRMA, Officer training, Driver Operator, Incident reporting training. All members completed their yearly physical with SiteMed. Eight members of the department completed some type of State certification test.
- Emergency Management/Fire Chief: The encoder is repaired. When the new dispatch console is in place it will upgrade the encoder. We have applied again for EMPG funding to cover 25 percent of the expenses for the Emergency Manager. I attended Region B Chief's meeting, 24/63 Chief's meeting, RHSOC meeting, and Coordinators meeting.
- Fire Department Community Service involvement: served school lunches and provided safety education classes.

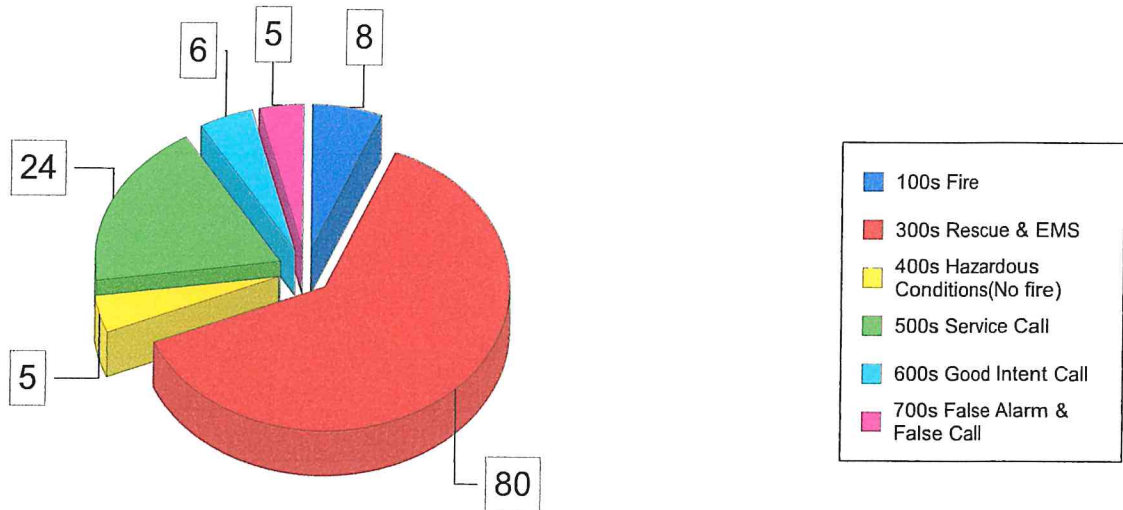
Reminder that the Randolph County Fire Department's banquet is February 29th.
Hope to see you there

Incident Reports By Incident Type, Summary

Page 1 of 1

Incident Type	Total Incidents:
111 Building fire	2
113 Cooking fire, confined to container	1
120 Fire in mobile prop. used as a fixed struc., other	1
132 Road freight or transport vehicle fire	1
142 Brush, or brush and grass mixture fire	1
1513 Yard Waste/ Refuse Fire	2
3112 Lift Assistance	17
3113 Standby, No care provided	2
321 EMS call, excluding vehicle accident with injury	56
322 Vehicle accident with injuries	3
324 Motor vehicle accident with no injuries	1
341 Search for person on land	1
412 Gas leak (natural gas or LPG)	3
444 Power line down	1
445 Arcing, shorted electrical equipment	1
5001 Gas Appliance Inspection	17
5101 Assist person in distress	1
5311 Report of odor with nothing found	1
551 Assist police or other governmental agency	1
552 Police matter	1
554 Assist invalid	2
561 Unauthorized burning	1
600 Good intent call, other	2
622 No incident found on arrival at dispatch address	1
631 Authorized controlled burning	1
652 Steam, vapor, fog or dust thought to be smoke	1
6612 EMS call where party transported by POV	1
733 Smoke detector activation due to malfunction	1
735 Alarm system sounded due to malfunction	1
736 CO detector activation due to malfunction	1
745 Alarm system sounded, no fire - unintentional	1
746 Carbon monoxide detector activation, no CO	1
Total Number of Incidents:	128
Total Number of Incident Types:	32

Print Date: 2/6/2020



Graphed Items are sorted by Incident Type

Type Of Incident:

Total Of Incidents:

Percentage Value:

100 Series-Fire	8	6.25%
300 Series-Rescue & EMS	80	62.50%
400 Series-Hazardous Conditions(No fire)	5	3.91%
500 Series-Service Call	24	18.75%
600 Series-Good Intent Call	6	4.69%
700 Series-False Alarm & False Call	5	3.91%

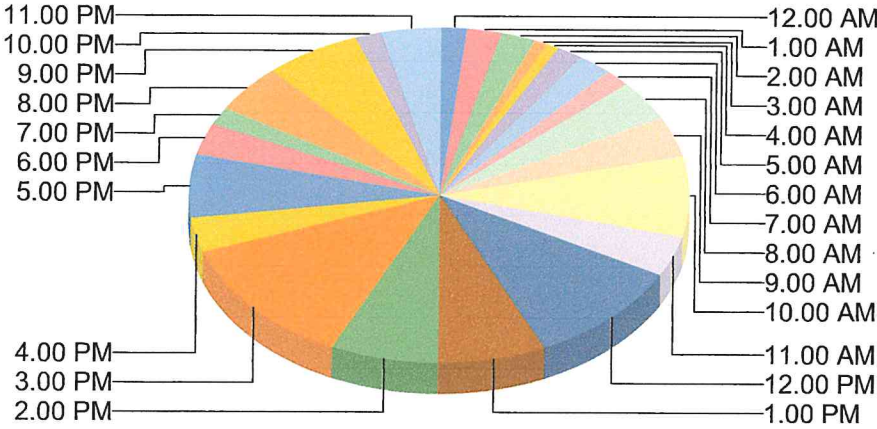
Grand Total: 128

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

Print Date: 2/6/2020

Incident Statistics by Hour of the Day

#7.



12.00 AM	1.6%
1.00 AM	2.3%
2.00 AM	2.3%
3.00 AM	0.8%
4.00 AM	0.8%
5.00 AM	1.6%
6.00 AM	2.3%
7.00 AM	1.6%
8.00 AM	3.9%
9.00 AM	3.9%
10.00 AM	7.8%
11.00 AM	3.9%
12.00 PM	10.2%
1.00 PM	7.0%
2.00 PM	7.0%
3.00 PM	12.5%
4.00 PM	3.1%
5.00 PM	6.3%
6.00 PM	3.1%
7.00 PM	1.6%
8.00 PM	4.7%
9.00 PM	6.3%
10.00 PM	1.6%
11.00 PM	3.9%
Total:	100.0%

Hour of the Day: 12.00 AM

Total # of Incidents: **2.00** % of Total Incidents: **1.56%**

Hour of the Day: 1.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **2.34%**

Hour of the Day: 2.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **2.34%**

Hour of the Day: 3.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **0.78%**

Hour of the Day: 4.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **0.78%**

Hour of the Day: 5.00 AM

Total # of Incidents: **2.00** % of Total Incidents: **1.56%**

Hour of the Day: 6.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **2.34%**

Hour of the Day: 7.00 AM

Total # of Incidents: **2.00** % of Total Incidents: **1.56%**

Hour of the Day: 8.00 AM

Total # of Incidents: **5.00** % of Total Incidents: **3.91%**

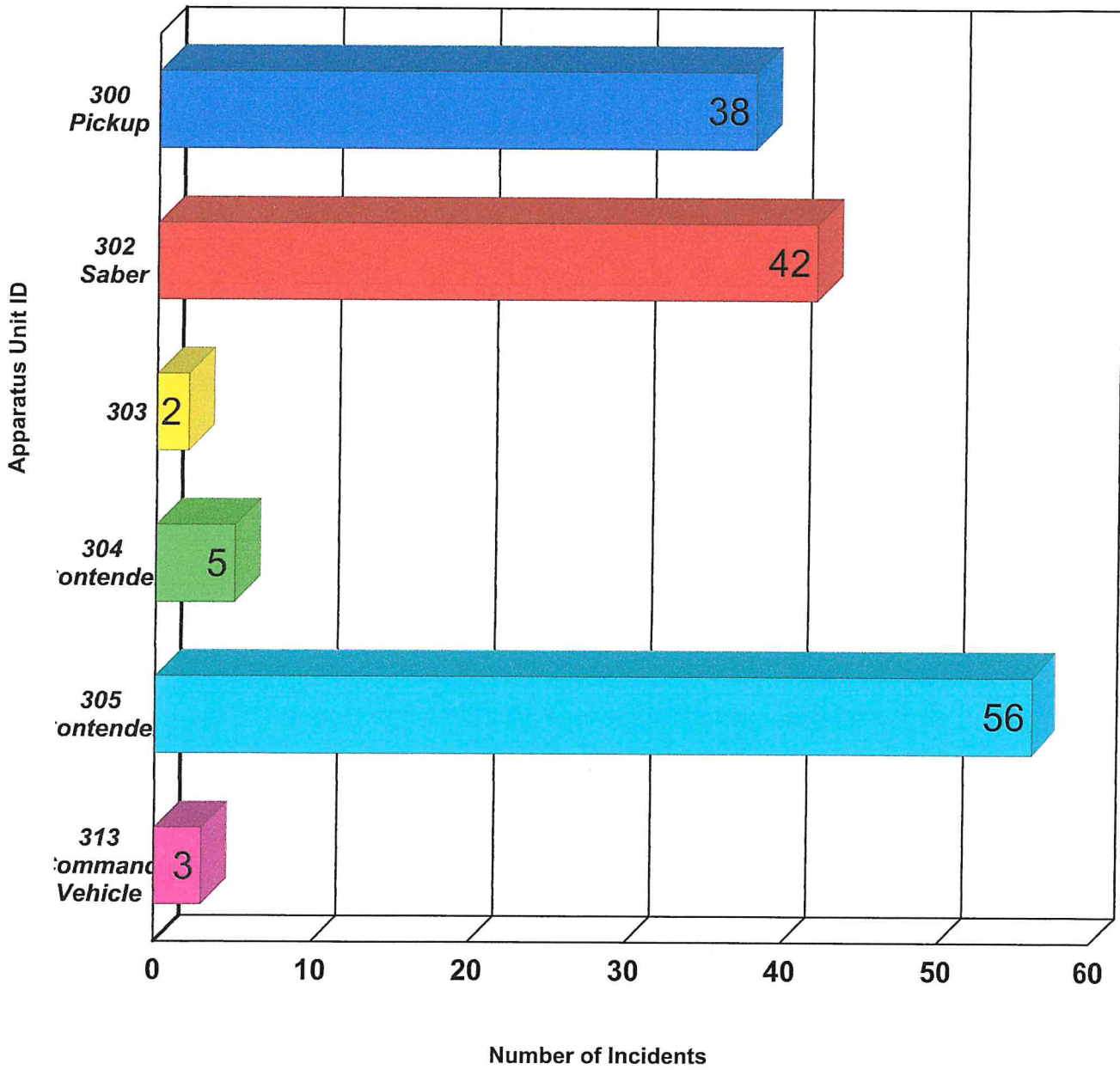
Hour of the Day: 9.00 AM

Total # of Incidents: **5.00** % of Total Incidents: **3.91%**

Hour of the Day: 10.00 AM

Total # of Incidents:	10.00	% of Total Incidents:	7.81%
Hour of the Day: 11.00 AM			
Total # of Incidents:	5.00	% of Total Incidents:	3.91%
Hour of the Day: 12.00 PM			
Total # of Incidents:	13.00	% of Total Incidents:	10.16%
Hour of the Day: 1.00 PM			
Total # of Incidents:	9.00	% of Total Incidents:	7.03%
Hour of the Day: 2.00 PM			
Total # of Incidents:	9.00	% of Total Incidents:	7.03%
Hour of the Day: 3.00 PM			
Total # of Incidents:	16.00	% of Total Incidents:	12.50%
Hour of the Day: 4.00 PM			
Total # of Incidents:	4.00	% of Total Incidents:	3.13%
Hour of the Day: 5.00 PM			
Total # of Incidents:	8.00	% of Total Incidents:	6.25%
Hour of the Day: 6.00 PM			
Total # of Incidents:	4.00	% of Total Incidents:	3.13%
Hour of the Day: 7.00 PM			
Total # of Incidents:	2.00	% of Total Incidents:	1.56%
Hour of the Day: 8.00 PM			
Total # of Incidents:	6.00	% of Total Incidents:	4.69%
Hour of the Day: 9.00 PM			
Total # of Incidents:	8.00	% of Total Incidents:	6.25%
Hour of the Day: 10.00 PM			
Total # of Incidents:	2.00	% of Total Incidents:	1.56%
Hour of the Day: 11.00 PM			
Total # of Incidents:	5.00	% of Total Incidents:	3.91%
<u>Grand Total Incidents:</u>	<u>128.00</u>		

Apparatus Responding to Incidents



Total Amount of Incidents: 128
Apparatus Count: 6



Moberly!

Parks & Recreation

Monthly Report

January 2020

#7.

		2020		2019
Parks	Thompson Campground	7	Daily(3) Monthly(4)	4
	Misc Thompson Campground	-		-
	Miscellaneous Park Fees	-		-
	Overnight Fishing Passes	-		-
	Paddleboat Rental	-		-
	Canoe Storage	-		-
	Archery Range	-		-
	Overlook & Plaza	1	Internal: Closed for Holiday(1)	0
	Midway	1	Internal: Closed for Holiday(1)	0
	Agricultural Barns	1	Internal: Closed for Holiday(1)	0
	Equestrian Area/ Rodeo Ground	1	Internal: Closed for Holiday(1)	0
	James Youth Center	7	Fair Board meeting(1) 4-H meetings(2) Family events(2) Rotary(1) Internal: Closed for Holiday(1)	10
	Lodge	9	Rotary(4) Girl Scout Cookie Kickoff(1) Birthday Party(1) PLTI Graduation(1) Internal: Utility Meeting(1) Floor Maintenance(1 res. For 13 days)	6
	Lion's Beuth Park	1	Internal: Closed for Holiday(1)	0
	Fox Park (entire)	1	Internal: Closed for Holiday(1)	0
	Fox Park Pickleball/ Tennis Courts	1	Internal: Closed for Holiday(1)	0
	Tannehill Park	2	Moberly Community Betterment (1 res. For 15 days to tear-down Holiday Lights) Internal: Closed for Holiday(1)	0
	Depot Park	2	Moberly Community Betterment (1 res. For 15 days to tear-down Holiday Lights) Internal: Closed for Holiday(1)	0

		2019		2018
/Courts	Red 1	1	Internal: Closed for Holiday(1)	0
	Red 2	1	Internal: Closed for Holiday(1)	0
	Blue 1	1	Internal: Closed for Holiday(1)	0
	Blue 2	1	Internal: Closed for Holiday(1)	0
	Blue 3	1	Internal: Closed for Holiday(1)	0
	Green 1	1	Internal: Closed for Holiday(1)	0
	Green 2	1	Internal: Closed for Holiday(1)	0
	Green 3	1	Internal: Closed for Holiday(1)	0
	Green 4	1	Internal: Closed for Holiday(1)	0
	Green 5	1	Internal: Closed for Holiday(1)	0

Fields,

Green 6	1	Internal: Closed for Holiday(1)	0
Groeber	1	Internal: Closed for Holiday(1)	0
Meinert	1	Internal: Closed for Holiday(1)	0
Patrick	1	Internal: Closed for Holiday(1)	0
Fox Field	1	Internal: Closed for Holiday(1)	0
Batting Cages	1	Internal: Both Batting Cages Closed for Holiday(1)	0
Shelter 1 Tennis Courts	1	Internal: Closed for Holiday(1)	0
Wilhite Tennis Courts	1	Internal: Closed for Holiday(1)	0

2019

2018

Shelters

Shelter 1	1	Internal: Closed for Holiday(1)	0
Shelter 3	1	Internal: Closed for Holiday(1)	0
Shelter 5	1	Internal: Closed for Holiday(1)	0
Fox Park Shelter	1	Internal: Closed for Holiday(1)	0
Klein Shelter	1	Internal: Closed for Holiday(1)	0
Lake Pavilion	1	Internal: Closed for Holiday(1)	0
Riley Pavilion	2	Hold for Christmas Light tear-down(1 res. For 29 days)	0
Meditation Garden and Legacy Overlook	1	Internal: Closed for Holiday(1)	0

2019

Auditorium

Entire Facility	4	HLR Motor Sports Banquet(1) Internal: Holiday(1) Floor Maintenance(1 res. For 27 days) Internal Hold for Father Daughter Dance(1)	2
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2019

Aquatic Center

Entire Facility	-		-
Party Area	-		-

2019

2018

Recreation

Director – Troy Bock

- Demolition of the pig barns is complete. We are waiting for a firm timeline from MC Power, but they are planning on starting this spring with the aquatic center solar shelter followed by the solar pavilion north of the Riley Pavilion.
- We remained in communication with GreatLIFE and their new ownership is planning to role out the rates for central Missouri courses now that rates are finalized. They are having materials printed and we are pressing them to finalize the social media release in the coming days so we GL staff begin membership renewals.
- Commemorative mugs for 2020, the 75th anniversary of the end of WWII, are complete and for sale in the office. The mugs will feature General Bradley given his local ties and significant role in WWII. Also arranged for postcards featuring many of our larger amenities including the War Memorial area and Bradley statue - commemorative
- We are working with a few volunteers who are putting together a potential event May 9th to commemorate General Omar Bradley's role in the successful conclusion of WWII in this 75th anniversary year. I am also working on some social media marketing pieces to role out later this year to bring greater awareness of General Omar Bradley.
- Continued work on the 2020-2021 budget. We are trying to winnow the equipment replacement and projects to create the most reasonable initial budget draft possible until we have final revenue figures and personnel projections, then will adjust as necessary.
- Activity guides and other materials delivered to area schools.
- Ran a bid process for contract mowing for outlying parks and the war memorial and campground.

Administration – Leslie Keeney

- Processed bills and timesheets for the department.
- Began working with BIB, the department's new provider for background checks, to ensure those run on volunteers and coaches are sufficient.
- Finalized hiring decision for the Receptionist/Recreation Assistant position, offer made to Hannah Mauzey and she accepted the position.
- Continued working on department contracts to ensure they fit the department and customer's needs.
- Oversaw day to day operations of Parks and Recreation Office.

Dirk Miller – Park Superintendent

- Guard rails at Deer Pont have been installed.
- Removed trailer loads of broken/fallen tree limbs from the recent ice storms that went throughout the Parks (Fox, Depot, Tannehill, and Rothwell); department also cut up the fallen trees and split for firewood at shop.
- Installed signage in the park stating 4-wheelers are NOT to use the horse and hiking trails. Signs went by the walking trails entrances, behind the Complex Maintenance building, and Pole Barn.
- Resurfacing the foyer and main room in the Lodge, have also done some painting inside the Lodge.
- "Checklist" made for the Rangers to use for future rentals at the Lodge/JYC. With this checklist, each renter will sign off accepting the condition of each location before the rental begins. At the end of the event, the Ranger and renter if available, will look over facility for damage that may have occurred during the event, and again sign off on checklist. This will help us better determine if a deposit refund is in order or not after each rental.

- Larry has made new benches for the Disc Golf courses and Archery Range, benches will replace the worn out and rusty benches.
- Staff has reupholstered around 20 chair seats that were acquired from the Auditorium. Chairs will be stored in the Rodeo building for later use. The total of refurbished chairs is now 87, with another 20 more to complete.
- Another attempt has been made to remove graffiti from the back side of Beuth bathrooms with a power washer and the new graffiti remover. It removed most, but not all the graffiti. We'll have to wait until weather is warmer to try again..
- "Pig Barn" demolition is complete. Staff doing work to prep for the installation of the Solar Panels.
- Contacted a local sandblaster to sandblast the rusty pipes in the Pool Pump House, some of the poles on the black chain-link fence, the base to the diving board, and some of the umbrella poles/posts. This will happen during the first two weeks of March. Have been in contact with Tnemec, the company that provides us the paint for the Pool, for appropriate coatings to use on all items blasted.

Jacob Buntten-Athletic Complex Supervisor/Sports Manager

Athletic Complex:

- The remaining 600' of silt fence was removed on the new parking lot project.
- Finished and repaired MML pitching mounds. Estimated 25 staff hours and \$300 in materials were used to repair the mounds. The mounds to order new would be around \$5,500 total.

Sports:

- Registration for all 2020 summer sport leagues started January 1st.
- Finalized agreement and payment for the state softball tournament on June 20th and 21st.

Amanda Warder – Recreation Supervisor

Concessions:

- Our annual Father Daughter Dance was on February 1st and had 375 people in attendance. It was a great turn out and we have had good feedback from people who went. Our next big event is the Flashlight Easter Egg hunt on April 9th. I am price matching various vendors to supply those eggs.

Events:

- I have received multiple applications for seasonal help and have been reviewing those. For those that are returning, I am comparing their past performances from their evaluation and making the decision on whether they will return. Jacob and I have been talking about when the first event at the Complex will be so I can get staff prepared and ready.

Director of Utilities Monthly Report, Mary West-Calcaño, Director

February 2020

Director's Summary

Energy Solutions Professionals Project: A tentative schedule for the kickoff of the large meter change out has been set for the first week of March. Appointments will be scheduled in advance to minimize disruption of business activities as much as possible. A drive-by reading system will be utilized until the automated meter interface equipment can be installed on the water towers. The calibration meter for the Water Plant to verify flow meter accuracy for the Plant's treated flow meters has been received and staff received training in Mid-February. The variable frequency drives for the high service pumps at the Water Plant have been received by the electrical contractor and a schedule is being developed for installation. While the Water Plant is down for this electrical work, a new water meter for internal plant use and backflow device will be installed at the Water Plant. Programming of the equipment will occur in early May for interface with the SCADA upgrades. Submittals for the new blowers have been received and are being reviewed for approval.

Industrial Pretreatment Program: The City of Moberly is required to implement a program to monitor and permit certain discharges from industrial sewer customers in order to protect the biological processes at the wastewater treatment plant as well as to prohibit pass-through of pollutants in the effluent and into the receiving stream. January is the month that all industrial customers who have a pretreatment permit must file their second semi-annual report of self-monitoring results. Each report must be reviewed for completeness, accuracy, and compliance with the industry's permit, and if necessary, notices of violation must be issued by the City to the industry. The change in personnel at the Wastewater Plant, while challenging with the loss of a person performing the work, is an opportunity to update and develop more industry-friendly monitoring reports and permitting. We are working with Kim Cole, our consultant, to review reports, issue compliance violations, and begin the work of revising permits where needed. The City is also required to review our pretreatment ordinance and our enforcement response plan, as outlined in our new NPDES permit that was issued for the Wastewater Treatment Plant. The Council will hear more about this in the coming months.

Lead and Copper Rule Revisions: EPA is in the process of revising the rule regarding how drinking water providers must test for lead in water distribution systems and what actions must be taken when a lead action level is reached. Comments are open until February 17, 2020 and it is expected that EPA will act quickly to finalize the rule. Once it is known what impact this may have on the City of Moberly and our operations, we will brief the Council. An inventory of lead service lines will be conducted as part of the meter replacement program; this is one key aspect of the rule that we believe will be required going forward and it is most efficient to conduct this work while the contractor is accessing the meters for change-out.

Solar Project: A problem was detected in the underground cable and conduit from the solar array at Sugar Creek Lake to the Pump House. MC Power was contacted, and they have been on-site to diagnose the problem. It is likely that the cable and conduit will have to be replaced. This will be at their cost.

Staffing: The Utilities Department is still down by 10% from full-staff level overall. The Distribution and Collection Department had three openings (30% vacancy) for skilled maintenance workers; one person has been hired, leaving two slots open, and the Wastewater Plant has an opening for a pretreatment coordinator/lab technician/wastewater operator (5 person Division, 20% vacancy). In the Utilities Department, for instance, three openings in an 11 person D & C Division means that staff take after-hours call every two or three days instead of every five days; staff who remain on-duty when people use vacation or sick leave can wear out quickly with long hours and physically demanding duties away from family. Openings are hard to fill in a limited labor market and Moberly competes against communities and contractors with higher pay and similar or better benefits. We will continue advertising in traditional outlets as well as on social media.

Dept. Summary:

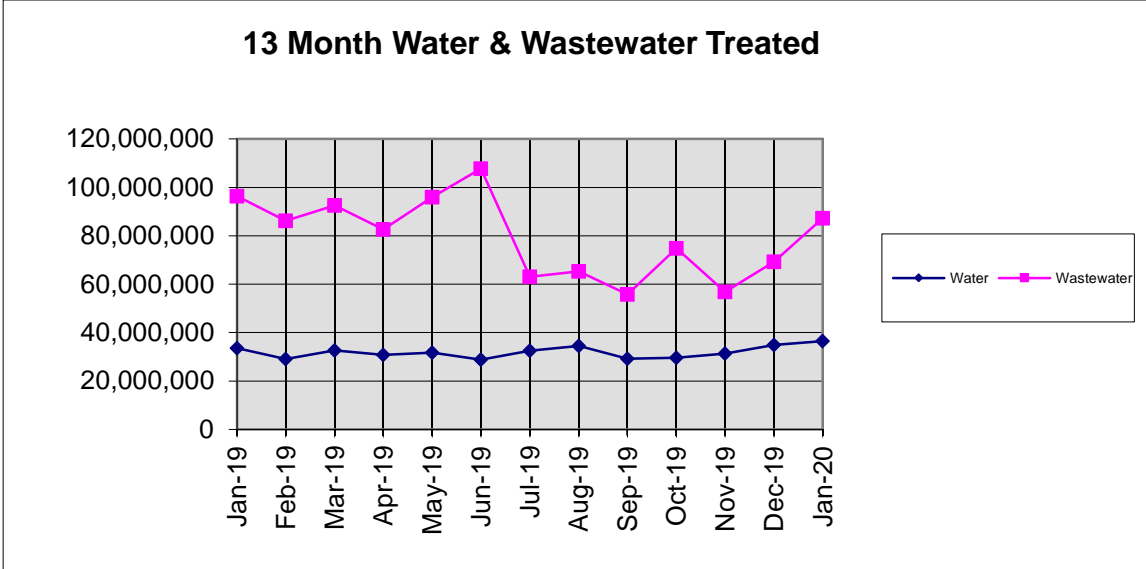
Drinking water produced: 36,516,960 (1.117 MG/Day)
 Wastewater Treated: 87,313,000 MG (2.817 MG/Day)
 Wastewater from Combined Sewer Overflows: 17.723 MG
 Total precipitation for January 3.01 inches

Billing activity: 19,346,294 gallons of water in the amount of \$187,160.47 and 18,897,619 gallons of sewage in the amount of \$240,372.98.

Staff issued 2,503 bills for cycle 1 in the amount of \$228,784.05 and 2673 bills for cycle 2 in the amount of \$284,108.55 that included water, sewer, garbage, tax and arrears outstanding.

Unaccounted Water for January 2019 = 40.2%

Month	Water Produced	City Usage/ Unbilled	Water Leaks	Hydrant Flush	D&C Maint	Metered/Billed	Accounted	Unaccounted
Jan-2019	36,516,960	1,151,532	1,320,914		16,450	19,346,294	21,835,190	14,681,770



Distribution and Collection Department and Customer Service

- There were 5 Water Leaks during the month of January.
- There were 19 sewer calls.
- Replaced a lead service line at 619 Monroe Avenue and one in the 800 block of Franklin Street.
- Completed MIRMA Training for 2020.
- Replaced two-meter pits, five-meter valves, and assisted with other meter pit repairs such as replacing frames and covers in preparation for the meter change out.
- Laid 120’ of new water main on McKinley Street and cut the road for the rest of the pipe to be laid.
- Poured 3 cubic yards of concrete.
- Completed 96 Missouri one call tickets.
- Maintenance on equipment, vehicles and cleaned up the shop.

Wastewater Treatment Facility

- Treated 87.313 MGM an average of 2.817 MGD.
- Transferred 1,584,580 gallons of sludge from the SBR’s to the digesters.
- 3.01 inches of rain fell over a 14-day period.
- Taylor CSO (outfall 002) no discharge.
- Rollins CSO (outfall 003) discharged 12.597 MGM on 1/12/2020 through 1/31/2020 due to rain events.
- Seven Bridges CSO (outfall 004) discharged 5.126 MGM ON 1/10/2020 through 1/17/2020.
- Blower #5 VFD at WWTP lost its programming; the VFD was reprogrammed and returned to normal operation.

- Willis Bros. construction replaced the discharge piping in the valve vault at Kroner station, this work was required due the valve vault settling putting stress on the pipping. The cost of this project was \$2,500.
- Attended an Industrial Pretreatment Implementation Plan kickoff meeting with KimHec to ensure the program is being handled properly according to DNR and EPA regulation.
- Willis Bros. construction installed a new suction valve on pump #1 at Huntsville station. The cost of this project was \$2,500.
- Reviewed the draft CSO Biosolids Management Plan produced by Boone Consulting prior to MDNR submittal. This document is required to be able to clean the accumulated solids out of the holding basins.
- Performed additional and regular O&M checks on equipment at WWTP and the pump stations due to rain, snow and cold weather.

Water Plant

- Pumped 36,516,960gals of finished water to the distribution system. This is a daily average of 1,177,966 gals per day.
- Performed 3,864 lab tests in house.
- Collected monthly TOC, 16 Bacteria samples and 1 fluoride sample for state analysis.
- Performed annual preventative maintenance on the following equipment: 2 back flow preventers, annual inspections of the fire extinguishers throughout the plant and the polymer feed system.
- Performed monthly maintenance on the Free and Total Chlorine analyzers.
- Performed corrective maintenance on the chlorine feed, alum feed system and back up generator at the lake.
- Installed a VFD for raw water pump number 1 at Sugar Creek Lake.
- Sent an operator to a month-long training course at DNR in Macon. He sat for the Class B Water Operator Certification Exam at the conclusion of the test. Also sent an operator to training in Salisbury.
- Continued work on improvements at the meter maintenance shop to include remodel of the restroom, meter storage shelves and rebuild/testing meters.

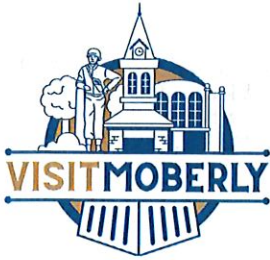
Sugar Creek Lake Ranger

- Attended a FEMA meeting regarding the Sugar Creek road slide.
- Collected water samples for the Moberly Highschool student to do some sampling.
- Assisted in treating the roads around Sugar Creek Lake, and assisted the Street Department with plowing in Ward 4.

Water Quality Coordinator

- Stabilized and recycled 236.07 lbs. non-reusable materials.
- Distributed 85.7 lbs. of recycled material to Moberly residents for reuse.

- Accepted 500.85 lbs. hazardous waste into the Household Hazardous Waste Facility.
- Worked with Emily Goyea to advertise material from Household Hazardous Waste Facility on social media.
- Met with Moberly residents at Household Hazardous Waste Facility.
- Met with Barr engineers to discuss 7 Bridges Road Improvement Plan.
- Attended Winter Garden Forum with Master Gardeners.
- Provided Stormwater Safety Training to D&C employees.
- Provided Stormwater Safety Training to Wastewater Treatment Plant employees.
- Met with Planning and Zoning staff about stormwater issues & cannabis legislation.
- Performed regular construction inspections.
- Performed Land Disturbance Inspection for Ellis Place.
- Studied training for Getting In Step With Phase 2.
- Repaired mirror in city truck.
- Attended preconstruction meeting for curb and storm drain improvement project on Harrison and Garfield.
- Digitized 2017 records for Household Hazardous Waste Facility.
- Submitted safety binders for 2019.
- Ordered and previewed Water Stewardship Training program.
- Drafted budget rough draft.
- Monitored for illicit discharges.
- Inspected semitruck crash site for illicit discharge.
- Researched recycling options for waste from upcoming water meter replacement project.
- Redesigned Healthy Lawn brochure.
- Worked with Carla Beal to schedule Stormwater Training.
- Worked with Shirley Olney to plan storm sewer mapping project.
- Researched plants for City Hall Rain Gardens.
- Delivered motor oil to Street Barn for recycling.
- Cleaned and Organized Household Hazardous Waste Facility.



#7.
MOBERLY AREA CHAMBER OF COMM
211 WEST REED | MOBERLY, MO 65270
P. 660.263.6070 | F. 660.263.9443
WWW.MOBERLYCHAMBER.COM
WWW.MOBERLY.COM

FEBRUARY 17, 2020

REPORT ON: TOURISM PROMOTION SERVICES AGREEMENT

SERVICES COMPLETED:

- CONTINUED WORKING ON PLANS FOR JUNK JUNCTION & GATHERING VENDORS
- STARTED WORKING ON DERBY EVENT, RAILROAD DAYS VENDORS & CHRISTMAS FESTIVAL PLANS
- SAT IN ON THE DEMO FOR COMMUNITY WALKING TOUR APP
- STARTED WORKING WITH GROUP TOUR THAT IS TRAVELING HERE IN JUNE
- CHECKED ON ARCHERY TOURNAMENT
- ATTENDED SPECIAL CID MEETING
- WROTE FEBRUARY TOURISM BLOG OVER VALENTINE'S DAY DATE SPOTS
- TOOK PICTURES OF THE Y AND FINALIZED SPORTS TOURISM PROFILE SHEET WITH THE ART DEPT.
- CONTINUED WRITING PITCHES TO TRAVEL WRITERS AND GROUP TOUR OPERATORS
- FINALIZED FEBRUARY NEWSLETTER & SENT IT OUT
- CONTINUED WORKING ON THE 2020 VISITORS GUIDE - SENT TO ART DEPT. TO START DESIGN WORK
- CONTINUED CAPS PROGRAM PARTNERSHIP
- CONTINUED REVISIONS TO TOURISM WEBSITE (WWW.MOBERLY.COM) TO OPTIMIZE PERFORMANCE AND INFORMATION BEING DISTRIBUTED. UPDATED CONTENT TO REFLECT NEW EVENTS, ACTIVITIES AND SUBMISSIONS.
- RECEIVED AND REVIEWED PROPOSED MARKETING PLAN SUBMITTED BY TOURISM CONSULTANT
- GENERATED GRAPHICS, CONTENT CALENDAR AND SHARED SOCIAL MEDIA POSTS FOR ALL RANDOLPH COUNTY EVENTS/TOURISM ATTRACTIONS TO PROMOTE REGIONAL ACTIVITY
- PROMOTED ALL UPCOMING EVENTS ON SOCIAL MEDIA, WEEKLY CHAMBER CHAT, SUBMITTED THEM TO MOBERLY MONITOR-INDEX AND MISSOURI MAGAZINES
- RESTOCKED HOTELS AND CHECKED IN WITH COMFORT INN, SUPER 8 AND THOMPSON CAMPGROUND FOR MONTHLY REPORTING
- ANSWERED ALL CALLS AND EMAILS REGARDING EVENTS AND ASSETS IN RANDOLPH COUNTY.
- CONTINUED UPDATING THE COMMUNITY CALENDAR AND TIP TUESDAY, A WEEKLY TIP TO ALL TOURISM PARTNERS
- IDENTIFYING POTENTIAL TRAVEL WRITERS WITH TOURISM CONSULTANT AND SENT PITCHES

SERVICES PLANNED:

- CONTINUED COMMUNICATING WITH TOURISM ASSETS TO DISCUSS 2020 PROGRAMMING
- DEVELOP COOPERATIVE MARKETING EFFORTS WITH TOURISM CONSULTANT
- DEVELOP PERFORMANCE MEASURES WITH TOURISM CONSULTANT



#7.

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 WWW.MOBERLY.COM

SOCIAL MEDIA REPORTING

	DEC	JAN	FEB				
FACEBOOK-CHAMBER PAGE	3,648	3,680	3,755				
FACEBOOK-DEPOT DISTRICT	605	633	637				
FACEBOOK-RAILROAD DAYS	3,273	3,268	3,272				
FACEBOOK-COM BETTERMENT	176	190	190				
TWITTER	462	464	470				
INSTAGRAM	671	707	726				
INSTAGRAM # OF POSTS	557	588	613				

HOTEL/EVENT TRACKING:

EVENT	DATE	COMFORT INN	SUPER 8	CAMPGROUND
MISSOURI STATE ARCHERY TOURNAMENT	1/24 - 1/25	AROUND 10 ROOMS	DID NOT TRACK/DO NOT KNOW	0
				CAMPGROUND HAD NO ADDITIONAL BOOKINGS IN THE MONTH OF FEBRUARY

AD REPORT

Moberly Area Chamber of Commerce
Written by Michelle Greenwell | 7:11 - December 9, 2019

Plan a trip to come and see some beautiful art in the heart of Missouri. Visit the Evelyn E. Jorgensen Gallery in Moberly to see this limited exhibit. Open Impressionism: Missouri Landscape Series that ends on January 31. Admission is free. Learn more at moberly.com
 #missouriadventure
 #visitmoberly

AD NAME	PUBLISHED	AMOUNT SPENT	REACH
EVELYN JORGENSEN GALLERY AD	DECEMBER 9-JANUARY 31	\$175	8,718 PEOPLE

Evelyn E. Jorgensen
FINE ARTS CENTER

EXHIBITION DATES
 12.9.19 - 1.31.20

Visit the Evelyn E. Jorgensen Fine Arts Gallery this winter to see "Open Impressionism: Missouri Landscape Series" by Jared Van Cleave. Learn more at moberly.com

MOBERLY.COM
Moberly Convention and Visitors Bureau - The CVB for the Moberly and Randolph County... [Learn More](#)

You and 53 others 20 Shares
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Tourism Promotion Services Agreement

Moberly Area Chamber of Commerce
 211 West Reed | Moberly, MO 65270
 p. 660.263.6070 | f. 660.263.9443
www.moberlychamber.com

Moberly Area Chamber of Commerce 2019 Service Agreement Billing

Item Number	Description	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL BILLED
102.000.5212	Advertising	\$ 1,500.00	\$ 1,500.00											\$ 3,000.00
102.000.5406	Contract Labor	\$ 5,000.00	\$ 5,000.00											\$ 10,000.00
102.000.5411	Administrative Fees	\$ 583.00	\$ 583.00											\$ 1,166.00
102.000.5506	Consultant Contract	\$ -												\$ -
		\$ 7,083.00	\$ 7,083.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,166.00

MAEDC Economic Development Report

January 19, 2020 – February 15, 2020

MAEDC Activity Highlights

- Conducted a BRE visit with Les Tuttle of Alpha Media
- Communicated with a developer interested in acquiring some commercial property. Property used to be listed on LOIS but the information is dated. Communicated with the owner about the current sale price.
- A local company sent a request for local contacts in the custodial services area. Provided them with the requested information.
- Met with Project Medical and the City of Moberly lobbyist about the administrative process and the scheduled appeals.
- Army Corps of Engineers issued approval of the PCN application for Project Emerald
- Worked to deliver audit information to GKC for the 2019 Review
- The Moberly School District's bond counsel reached out with questions on major area employers, provided information to them.
- Multiple status updates with Project Emerald
- Conference call with HubSpot about CRM solutions for MAEDC
- Met with new CEO of Moberly Regional Medical Center, Brent Parsons. Conducted a Facebook Live video with him for the MAEDC region.
- Sent final information to Missouri DED about Paris Certified Site
- Finalized due diligence payments for Project Emerald
- Received confirmation the Paris Industrial Park had been recertified as a Missouri Certified Site
- Met with a local entrepreneur about coworking in Moberly. They would like to start a coworking center in the Downtown CID.
- DSV invited MAEDC for a discussion about workforce needs and opportunities
- Discussed a potential food business with a local entrepreneur in Howard County. They had a small side business last year and are looking to grow it.
- Met with Notionfront about upcoming marketing strategies
- Attended a CID planning meeting in Fayette with the City, Main Street, City Attorney, and Private Businesses.
- Met with Alpha Media about marketing strategies for 2020
- Met with Central Bank of Moberly to discuss the downtown loan program. The CID has two applicants interested in utilizing this program.
- Met with a potential purchaser of a downtown restaurant.
- Attended special Moberly CID meeting to discuss the transition of a restaurant downtown
- Gave a presentation about downtown redevelopment to the Moberly Board of Realtors
- Communicated with the Downtown hotel developer to discuss the potential for a local partner interested in renting space in the facility.
- Received a retail leakage report for the City of Fayette
- Arranged for a meeting of the MAIP Joint Board to discuss a license for Project Emerald

- Closed out another round of PPI Applications
- Produced a flyer for the Fayette CID Conversations
- Continued preparation for the upcoming City of Fayette training presentation staff handout and personal outline
- Traded emails with Fayette Mayor Greg Stidham regarding the staff training
- Sent email to Kyle Elliott, Fayette Main Street Chair, to request official contact information for the new Main Street director
- Began draft outline for the upcoming Fayette Rotary Club luncheon presentation
- Emailed Mike Dimond, newly employed Fayette Main Street director, to obtain his official contact information for the City of Fayette employee handout
- Continued preparation for the City of Fayette employee training
- Continued preparation for the Fayette Rotary luncheon
- Met with Rachael Grimes, Little Dixie Regional Library director, to discuss the status of library activity, finances, workforce needs, etc. From the conversation, she indicated a need for workforce training such as resume writing for some of their clientele. I forwarded her request to Brandi Glover, MACC Workforce Development Center director, for consideration
- Printed and folded an additional 35 MAEDC tri-fold brochures for dissemination at the Fayette Rotary luncheon and for Fayette city employees
- Began work on drafting an email to initiate a roundtable discussion among local professionals regarding how to draw professionals to the area
- Attended the MAEDC board meeting and spoke with Michael Bugalski and J.B. Waggoner thereafter regarding Howard County issues
- Finalized outline for Fayette Rotary Club luncheon presentation
- Continued work on the City of Fayette staff training presentation outline and staff handout
- Spoke at the Fayette Rotary luncheon
- Responded to email requests for stories or Rotary Club presentation outline to Richard Fowler, Howard Electric Cooperative Manager; Kevin Oeth, City of Fayette mayoral candidate; and, Derek Bryant, owner Blue Bell Farms Event Center
- Continued work on drafting an email to initiate a roundtable discussion among local professionals regarding how to draw professionals to the area
- Finalized City of Fayette presentation outline
- Emailed eleven local professionals regarding their interest in a roundtable discussion related to professional recruitment to Moberly
- Spoke with Fayette Mayor Greg Stidham regarding last minute plans for the staff training
- Provided an update to Amber Overfelt and J.B. Waggoner regarding Howard County economic development issues
- Met with the City of Higbee Board of Alderman to discuss recent activities at MAEDC and any needs they may have
- Completed City of Fayette employee economic development training
- Spoke with the Howard County Commission regarding a county employee economic training. Followed up with an email to Presiding Commission Johnmeyer
- Met with Amber Overfelt, Howard County Economic Development Council Chair, and J.B. Waggoner, Inovatia Laboratories, LLC, to discuss Howard County economic development issues

- Attended the Huddle on the CMU campus
- Spoke with Hannah Larrick, Senator Blunt's office, regarding the USDA Reconnect program for broadband internet
- Contacted Casey Imgarten, AirLink Rural Broadband, to alert him to the USDA Reconnect program and to connect him with Hannah Larrick for further discussions
- Sent Casey Imgarten a text directing him to information regarding the USDA Reconnect program at <https://www.usda.gov/reconnect>
- Researched the USDA Rural Community Development Initiative and shared pertinent information with Michael Bugalski, Amber Overfelt, and J.B. Waggoner
- Requested information from Michael regarding Privileged and Confidential monthly reports for Amber and J.B.
- Provided Amber Overfelt and J.B. Waggoner answers to questions they had related to EB-5 investment in the area and Privileged and Confidential monthly reports
- Met with Michael Bugalski to discuss future efforts for the MAEDC
- Researched a water issue for Fayette Mayor Greg Stidham via the City of Salisbury and replied by text with information requested
- Responded to email questions and potential roundtable participants
- Began revisions of the MAEDC marketing tri-fold
- Spoke with Michael Bugalski regarding the latest Project Emerald developments
- Reviewed MAEDC website for possible revisions
- Reviewed responses from local professionals regarding their interest in a roundtable discussion about professional recruitment and prepared a scheduling poll to interested parties for a March meeting
- Sent a scheduling poll to potential roundtable participants
- Joined Michael Bugalski in a meeting with DSV Solutions LLC regarding their training needs and the state monies potentially available to offset their needs
- Sent a follow up email to Chuck Lawber and Kiley Olson, DSV Solutions LLC, to thank them for the meeting
- Joined a Fayette CID meeting with Michael Bugalski, Fayette Mayor Greg Stidham, Fayette Main Street Director Mike Dimond, City Administrator Robin Triplett, J.B. Waggoner, Fayette Main Street Chair Kyle Elliott, and City Attorney Nathan Nickolaus to discuss the results of the City of Fayette Community Survey on Facebook and the next steps to move the CID toward a public vote
- Met with Michael Bugalski, et al. and Barry Orscheln et al. regarding MDNR issues
- Contacted Tim Seidel, Edward Jones, regarding the roundtable discussion scheduling poll

City of Moberly City Council Agenda Summary

Agenda Number: _____ #8.
 Department: City Manager
 Date: February 18, 2020

Agenda Item: Appointment to the Historic Preservation Commission

Summary: In February 2020 the terms of Sara Fleming and JW Ballinger will expire on the Historic Preservation Commission board. Sara Fleming and JW Ballinger have submitted applications stating they would be willing be reappointed to the board. Advertisement was done, and no applications was received.

Recommended

Action: Appoint two individuals to the Historic Preservation Commission.

Fund Name: N/a

Account Number: N/A

Available Budget \$: \$0

ATTACHMENTS:		Role Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice		Passed	Failed
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other_____			



Board/Commission Application Form

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of City of Moberly. When a vacancy occurs, an announcement of that vacancy will be posted. The City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.

Name of Board or Commission: Local Government Commission on Historic Preservation Date: January 23, 2020

Your Name: John Wm. (J.W.) Ballinger, III Street Address: 1212 Timberline Road

Phone number(s): (evening) 660-263-7139 (day) 660-651-2461

Email: jwb123@charter.net

Do you live within the corporate limits of City of Moberly? Yes No

How long have you been a resident of City of Moberly? Lifetime

Occupation: Retired Employer: N/A

Optional Questions (use back of application if necessary)

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

I have served the Randolph County Historical Society in various positions including president, treasurer and board member since 1979.

Also, I was employed by the Moberly Area Chamber of Commerce as executive director for 15 years.

Originally, I served as a member of the Moberly Recreational Council and was later appointed to the Moberly Park Board. Served as president for a time.

Currently, I provide a historic perspective on an 1/2 hour radio programs most months of the year.

What particular contributions do you feel you can make to this board or commission?

Community knowledge is my best contribution. I feel that I can participate and moderate a meeting or public hearing when it is necessary.

I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals:

1. Linda Ballinger, spouse Phone: 660-263-7139
2. Troy Bock, Director of Moberly Parks and Recreation Phone: 660-269-8705/2040
3. Shirley Olney, Administrative Assistant/City Manager Phone: 660-269-8705/2062

J.W. Ballinger
Signature of Applicant

Board/Commission Application Form

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Name of Board or Commission: _____ Date: _____

Your Name: _____ Street Address: _____

Phone number(s): (evening) _____ (day) _____

Email: _____

Do you live within the corporate limits of City of Moberly? Yes / No

How long have you been a resident of City of Moberly? _____

Occupation: _____ Employer: _____

Optional Questions (use back of application if necessary)

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

What particular contributions do you feel you can make to this board or commission?

I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals:

1. _____ Phone: _____
2. _____ Phone: _____
3. _____ Phone: _____

Signature of Applicant

City of Moberly City Council Agenda Summary

Agenda Number: _____ #9.
 Department: City Manager
 Date: February 18, 2020

Agenda Item: Appointment to the Tourism Advisory Commission

Summary: Amy Doepke term will expire on the Tourism Advisory Commission board in April 2020. Contact has been made with Amy- a representative of the tourism industry and she has indicated that she does not want to be reappointed to the board. Advertisement has been made and one application has been received; Gina Fowler.

Recommended

Action: Appoint one individual to the Tourism Advisory Commission.

Fund Name: N/A

Account Number: N/A

Available Budget \$: \$0

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

Board/Commission Application Form

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of City of Moberly. When a vacancy occurs, an announcement of that vacancy will be posted. The City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

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Name of Board or Commission: Tourism Date: 1-15-20
Your Name: Gina Fowler Street Address: 912 Timbeline
Phone number(s): (evening) 660-651-3774 (day) same
Email: fowlerstravel@gmail.com

Do you live within the corporate limits of City of Moberly? Yes / No
How long have you been a resident of City of Moberly? 51 yrs
Occupation: Travel agent/owner Employer: Self

Optional Questions (use back of application if necessary)
What experience and/or skills do you have that might especially qualify you to serve on this board or commission?
Due to my occupation I have a great interest in tourism. I understand the importance of attracting visitors to our community.

What particular contributions do you feel you can make to this board or commission?
I feel I can make sound decisions regarding future tourism opportunities to our community.

I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals:

- 1. Terry Soendker Phone: 660-651-5928
- 2. Karen Burdick Phone: 660-998-1919
- 3. Matthew Bragg Phone: 660-263-2150.

Gina Fowler
Signature of Applicant

*Additional Information may be attached to this form.
Return to: City of Moberly, 101 West Reed Street, Moberly, MO 65270

City of Moberly City Council Agenda Summary

Agenda Number: _____ #10.
 Department: Comm. Dev.
 Date: February 18, 2020

Agenda Item: Application for Electrical Board.

Summary: In March 2020 one (1) term expires for the Electrical Board. This is for Chris Long. Contact has been made with this individual and he wishes to remain on the committee. We have advertised for applicants and received one (1) from Chris Long. Application is attached.

Recommended

Action: Appoint one individual.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Davis	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed



Board/Commission Application Form

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Name of Board or Commission: Electrical Board Date: 1-7-20

Your Name: Chris Long Street Address: 640 Meadowbrook Dr

Phone number(s): (evening) 651-4888 (day) 651-4888

Email: mnlong@sbcglobal.net

Do you live within the corporate limits of City of Moberly? Yes No

How long have you been a resident of City of Moberly? 51 years

Occupation: Electrician Employer: NEMO Electric

Optional Questions (use back of application if necessary)

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

NEMO Electric Since 1992

What particular contributions do you feel you can make to this board or commission?

I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals:

1. _____ Phone: _____
2. _____ Phone: _____
3. _____ Phone: _____

Chris Long
Signature of Applicant